
Planning Directors/Planning Advisory Committee

MEETING AGENDA

Thursday, March 19, 2015, 9:30 a.m. *NEW DATE*

Sonoma County Transportation Authority

SCTA Large Conference Room

Phone participation: (707) 565-2526

ITEM

1. Introductions
2. Public Comment
3. Administrative
 - 3.1. Approval of the agenda – changes, additional discussion items- ACTION
 - 3.2. Review Meeting Notes from February 26 – ACTION*
 - 3.3. 2015 Meeting schedule – new meeting day 3rd Thursday beginning March 19
4. Round table members discussion
5. Climate Action 2020 Update- INFORMATION
6. Eco Counter /Bike Count - Update
7. Comprehensive Transportation Plan update*-DISCUSSION
 - 7.1. Staff begins analysis of projects
 - 7.2. Communities Forum (Peak Democracy) outreach – <http://www.sctainfo.org/opensonoma.htm> *
8. Items of interest
 - 8.1. ABAG’s State of the Region -[State of the Region Online report](#)
 - 8.2. SMART General Manager’s Report
 - 8.3. CALCOG Newsletter – interesting updates, includes the “Road to Ruin” discussion of transportation funding and “Piercing Analysis on SB 375 Implementation”– [CALCOG News - March 9](#)
9. Other Business /Next agenda
10. Adjourn

*Attachment

The next **S C T A** meeting will be held **April 13, 2015**
The next **Planning Directors/PAC** meeting will be held April 16, 2015

Copies of the full Agenda Packet are available at www.sctainfo.org. DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA at least 72 hours prior to the meeting to ensure arrangements for accommodation. SB 343 DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Materials related to an item on this agenda submitted to the **Planning Advisory Committee** after distribution of the agenda packet are available for public inspection in the Sonoma County Transportation Authority office at 490 Mendocino Ave., Suite 206, during normal business hours. Pagers, cellular telephones and all other communication devices should be turned off during the committee meeting to avoid electrical interference with the sound recording system.



PLANNING ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of February 26, 2015

Jurisdiction	June (May Meeting cancelled)	August (July meeting cancelled)	September	October	January (November and December meetings cancelled)	February
Cloverdale	√		√			
Cotati			√			
County of Sonoma PRMD	√	√	√	√	√	
Graton Tribe						√
Healdsburg				√	√	
LAFCO		√	√	√		
Petaluma	√	√	√	√	√	√
Petaluma Transit						
Rohnert Park						
Santa Rosa		√	√			√
Santa Rosa CityBus						
Sebastopol	√	√		√	√	√
SMART	√	√	√	√	√	
Sonoma County Transit						
Sonoma						
Windsor		√		√	√	√

1. Introductions

Meeting called to order at 9:38 by Janet Spilman.

Committee Members: Lisa Kranz, City of Santa Rosa; Scott Duiven, City of Petaluma; Gillian Hayes, Federated Indians of Graton Rancheria; Kim Jordan, Town of Windsor; Kenyon Webster, City of Sebastopol.

Guests: Stefanie Hom, MTC; Tom Robinson, Sonoma County Agricultural Preservation and Open Space District.

Staff: Chris Barney, Lauren Casey, Nina Donofrio, Misty Mersich, Suzanne Smith; Janet Spilman.

2. Public Comment

None.

3. Administrative



3.1. Approval of the agenda – changes, additional discussion items- ACTION
Approved as submitted.

3.2. Review Meeting Notes from January 22 – ACTION*
Approved as submitted.

3.3. 2015 Meeting schedule – new meeting day 3rd Thursday beginning March 19
In order to allow for better participation, the Committee will meet the third Thursday of the month at 9:30 a.m., beginning with the next meeting on March 19. Conference call access will also be available.

4. Round table members discussion
City of Santa Rosa: Lisa Kranz reported that staff is continuing its analysis of the Roseland annexation. The cost of services analysis has been completed and revenue projection; there is approximately \$700,000 difference in revenue and costs. Staff is continuing to take public comment and is embarking on a plan for the broader Roseland area.

MTC: Stefanie Hom reported that staff is involved in the Vital Signs project and has been conducting outreach among various groups. The next phase will include information on housing permits and demographics; this is anticipated to be released in March. A new presentation will be provided on this, updating the Council and Commission.

Staff presented information on Priority Development Area criteria to MTC's Planning Committee. Ms. Hom offered to provide additional information regarding PDA criteria.

Ms. Hom offered to provide a presentation on Vital Signs at the April meeting.

City of Petaluma: Scott Duiven announced receipt of the certification letter for the City's Housing Element Update.

Graton Rancheria: Gillian Hayes announced that staff is nearing completion of their Long Range Transportation Plan and will be forwarding it to the Committee within the next two weeks.

Staff is also working on their Tribal Community Garden Plan, which is located on a 2.5-acre area beyond the Casino on Wilfred Avenue.

Staff is continuing work on the BAAQMD grant for EV chargers. A contract has been received and negotiations are under way for more flexibility in usage and some other details.

City of Sebastopol: Kenyon Webster reported that staff is anticipating the approval of the Housing Element Update at the City Council meeting on March 3, which will include a public hearing.

Town of Windsor: Kim Jordan announced the receipt of the certification letter for the Town's Housing Element Update. Staff is continuing to work on the General Plan Update. The next Town Meeting will be a joint Council and Planning Commission meeting, to discuss land use alternatives, communities and issues, including possible changes to the Town Square process for residential projects.

5. Climate Action 2020 Update- INFORMATION

Misty Mersich reported that staff is in the process of giving presentations at all City/Town Councils to update them on progress to date; this took place for the City of Sebastopol the previous week. Next week staff will be visiting Windsor and Petaluma. Other cities are scheduled for later in March.

The current timeline is to have a draft public document in June.

The next internal Staff Working Group meeting is scheduled for March 12, and will include discussion of targets.

Ms. Mersich next announced the completion of the Climate Vulnerability Assessment, which is scheduled to be presented to the SCTA/RCPA Board at the March meeting. She confirmed with Ms. Spilman that this would include a list of projects/action items coming out of the Plan.

Lauren Casey announced that a Climate Adaptation Forum is scheduled April 8, 2015, and referred the Committee to the website for the agenda and further information at www.sonomacountyadaptation.org.

Ms. Casey next announced that staff is recruiting for a Community Outreach position. Ms. Spilman invited Committee members to refer potential candidates for this position.

The following agenda item was addressed out of order:

7. Comprehensive Transportation Plan update*-DISCUSSION

7.1. Project Applications have been received*

Ms. Spilman distributed an abbreviated list of applications that have been received, explaining that staff wishes to verify the accuracy of the information. She noted that transit projects are not included in this list, but are on a separate list. She did note that some projects will be combined (e.g., the SMART bicycle/pedestrian path).

7.2. Communities Forum (Peak Democracy) outreach –
<http://www.sctainfo.org/opensonoma.htm>*

Ms. Spilman referred the Committee to the online link for this public engagement tool, and encouraged members to respond to the test question. She confirmed that this is currently live and available to the public.

6. Urban Footprint demonstration* - Demonstration by RCPA and Calthorpe Analytics

Ms. Casey introduced Joe DiStefano and Brad of Calthorpe Analytics, who gave a presentation demonstrating the capability of this planning tool.

Tom Robinson of the Sonoma County Agricultural Preservation and Open Space District explained that the District is currently deploying this program in Sonoma County

Ms. Casey explained further this program's place in determining and reaching targets as part of Climate Action 2020.

Mr. DiStefano provided an overview of Urban Footprint's capabilities, explaining the history and evolution of the software as a web-based interface based on GPS modeling. He showed examples of different scenarios and their

calibrations, and how these can be built and modeled for Sonoma County. He confirmed that this is General Plan-based and explained how it is integrated with land use and Climate Action 2020 goals and targets.

Mr. DiStefano explained that the scenario-building and feedback from jurisdictions is approximately a nine to 12 month process.

8. Items of interest

Ms. Spilman referred the Committee to the following current topics and encouraged them to check these:

8.1. MTC's Vital Signs – Transportation performance measures - <http://www.vitalsigns.mtc.ca.gov>

8.2. California Transportation Plan* [California Transportation Plan link](#)

8.3. SMART General Manager's Report*

8.4. CALCOG Newsletter – interesting updates - [CALCOG link](#)

8.5. SCTA/RCPA Community Affairs Specialist job announcement - <http://sctainfo.org/jobs.htm>

Ms. Spilman encouraged the Committee to share this job opportunity with potential qualified candidates.

9. Other Business /Next agenda

The next meeting is scheduled for March 19, 2015, now to recur the third Thursday of each month at 9:30 a.m.

10. Adjourn
10:45 a.m.