

## Countywide Bicycle & Pedestrian Advisory Committee

### MEETING AGENDA

**September 27, 2016 – 1:30 p.m.**

Sonoma County Transportation Authority  
SCTA Large Conference Room  
490 Mendocino Avenue, Suite 206  
Santa Rosa, California 95401

#### ITEM

1. Introductions
2. Approval of Meeting Notes: May 24, 2016 - **DISCUSSION / ACTION\***
3. Public Comment
4. Roundtable updates - Discussion
5. TDA3/TFCA Quarterly Report – Information\*
6. Bike/Pedestrian Counters, Joe Rodota Trail Data – Discussion\*\*
7. Caltrans District 4 Bike Plan, local bike plan status update - Discussion
8. Other Business / Comments / Announcements
9. Adjourn - **ACTION**

\*Materials attached

\*\*Materials to be handed out

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The next **SCTA/RCPA** meeting will be held October 10, 2016

The next **CBPAC** meeting will be held November 22, 2016

Copies of the full Agenda Packet are available at [www.scta.ca.gov](http://www.scta.ca.gov)

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## COUNTYWIDE BICYCLE-PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

### Meeting Notes of May 24, 2016

#### ITEM

##### 1. Introductions

Meeting called to order at 1:31 p.m. by Chair Wendy Atkins.

*Committee Members:* Wendy Atkins, City of Sonoma, Chair; Geoffrey Skinner, City of Sebastopol, Vice Chair; Curtis Bates, City of Petaluma; J.P. Harris, City of Cotati; Steven Schmitz, Sonoma County Transit; Elizabeth Tyree, Sonoma County Regional Parks.

*Guests:* Lauren Davini, W-Trans; Tina Panza, Sonoma County Bicycle Coalition; Andrea Pickett, Sonoma County Department of Health Services.

*Staff:* Chris Barney, Nina Donofrio, Dana Turr y.

##### 2. Approval of Meeting Notes: April 26, 2016 -

##### **DISCUSSION / ACTION\***

Approved as submitted.

##### 3. Public Comment

N/A

##### 4. Roundtable updates – Discussion

###### *City of Sebastopol:*

Geoffrey Skinner reported that Sebastopol’s Draft General Plan update has been released.

###### *City of Petaluma:*

Curtis Bates reported that the Complete Streets and Wiseman Trail Rehabilitation projects are under construction.

###### *Sonoma County Regional Parks:*

Elizabeth Tyree announced that the SMART trail between the Joe Rodota Trail and Hearn Avenue is now useable.

Construction is nearing completion on the Coastal Prairie Trail, on the final segment between the entry to the Bodega Dunes campground and Keefe Avenue. A dedication is planned to take place in August.

###### *City of Cotati:*

J.P. Harris reported on construction for complete streets on Old Redwood Highway, including work on sidewalks. Construction of the pedestrian path along the Coletti Ranch has started. Work is also ongoing on ADA accessibility.

###### *Sonoma County Transit:*

Steven Schmitz reported that staff is awaiting the decision regarding the Office of Traffic Safety application for the Bicycle Safety grant.

###### *Sonoma County Bicycle Coalition:*

Tina Panza announced that May is Bicycle Month and encouraged participation in the Team Bike Challenge. The Team Bike Challenge Party will be held June 3.

Ms. Panza next reported on Safe Routes to School. Staff is finishing light walking audits and assessments, with recommendations and information. She encouraged Committee members to advise her of any issues.

Three bicycle education events are scheduled in Sonoma, including a Family Bike Workshop. Staff is completing work for the current school year and is trying to sign up additional schools for next year.

The TPW ATP3 application for infrastructure around Cloverdale includes a component for outreach to Cloverdale schools.

*City of Sonoma:*

Ms. Atkins announced that three bicycle classes have been scheduled.

In response to Committee questions, Ms. Panza reported that participation and activity for Bike to Work Day was comparable to the previous year.

**5. FY 2017 TDA3 update and schedule – Discussion**

Dana Turréy announced that the program of projects was approved by the Board. This has been submitted to MTC. Project sponsors will be notified when these have been approved.

**6. ATP Cycle 3 information sharing – Discussion**  
Ms. Turréy invited comment, questions, and any general information.

Mr. Bates reported that the City of Petaluma is currently working on applying for this grant to implement their Safe Routes to School infrastructure plan.

Mr. Schmitz reported that a grant application has been submitted for bicycle and pedestrian improvements on the Crocker Bridge.

Andrea Pickett of the Department of Health Services (DHS) listed the agencies that DHS has

provided information to about this grant application.

**7. BAAQMD Bicycle Parking programs accepting applications through June 22, 2016 – Information**

a. Bicycle Rack Voucher Program  
<http://www.baaqmd.gov/grant-funding/public-agencies/brvp>

b. Electronic Bicycle Lockers Program  
<http://www.baaqmd.gov/grant-funding/public-agencies/bike-racks-and-lockers>

Ms. Turréy announced that BAAQMD has indicated they are open to reviewing alternatives to the standard bicycle racks and lockers available through these programs and invited Committee members to submit any ideas.

The following item was added to the agenda:

**Draft Comprehensive Transportation Plan:**

Ms. Spilman referred to issues regarding equity, housing costs, and disadvantaged communities. She reported the availability of an interactive map. Other challenges are that Sonoma County has a large land mass to population, with many roads. She expressed the need to identify funding sources. She addressed performance measurements, noting the effort made in performance analysis. She referred to the Executive Summary and invited questions or comments. She added that this has been done in-house.

Discussion addressed future funding opportunities, such as extending Measure M, which expires in 2025. Ms. Spilman responded to

questions regarding Measure M, noting that this is a programming document for specific projects.

**8. Next Meeting – Scheduled for September 27, 2016**

The Committee concurred that the July meeting would be cancelled and that next meeting would be held September 27, 2016.

**9. Other Business / Comments / Announcements**

Mr. Schmitz announced that Geoffrey Skinner was declared the Bicyclist of the Year of Sonoma County by the Sonoma County Bicycle Coalition.

**10. Adjourn - ACTION**

2:21 p.m.

## Staff Report

**To:** SCTA Technical Advisory Committee  
**From:** Dana Turr y, Transportation Planner  
**Item:** Quarterly Status Report of TDA3 and TFCA Projects –2016 Q4  
**Date:** August 25, 2016

**Issue:**

This report provides the status of TDA3 and TFCA projects not yet fully expended as of June 30, 2016. Expenditures and remaining balances are as of August 3, 2016. FY16/17 projects will be included in the 2017 Q1 report.

**Background:**

Transportation Development Act, Article 3 (TDA3) Projects						
Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
County of Sonoma	Bodega Bay Bike & Ped Trail - Coastal Prairie Trail	15-0010-01	\$260,000.00	\$260,000.00	\$0.00	6/30/2017
Santa Rosa	Class III Bike Signage Program	14-0010-04	\$20,000.00	\$1,480.72	\$18,519.28	6/30/2016
Santa Rosa	Ped Enhancements Citywide	14-0010-05	\$100,000.00	\$80,271.03	\$19,728.97	6/30/2016
Santa Rosa	3rd Street Traffic Signal	14-0010-07	\$93,000.00	\$70,796.81	\$22,203.19	6/30/2016
Santa Rosa	SMART Crossing at Jennings	16-0010-01	\$503,313.00	\$0.00	\$503,313.00	6/30/2018

Project costs must be incurred prior to the TDA3 expiration date (typically June 30). Sponsors must submit invoices no later than August 31 for any funds expiring June 30. Please submit invoices to MTC (Cheryl Chi [CChi@mtc.ca.gov](mailto:CChi@mtc.ca.gov)) and copy SCTA (Dana Turr y [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov)).

Transportation Fund for Clean Air (TFCA) Projects, County Program Manager Fund						
Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
Petaluma Transit	Youth Bus Pass Subsidy Program	16-SON-03	\$16,000.00	\$ 16,000.00	\$0.00	10/26/2017
Petaluma Transit	Transit Marketing Program	16-SON-04	\$64,006.00	\$0.00	\$ 64,006.00	10/26/2017
Petaluma	Traffic Signal Coordination Timing Project	16-SON-05	\$100,000.00	\$0.00	\$ 100,000.00	10/26/2017
Petaluma	Electric Vehicle Charging Station Installation	16-SON-06	\$13,841.40	\$ 13,841.40	\$0.00	10/26/2017
Santa Rosa	Free Rider Trip Reduction Incentive Program	16-SON-01	\$230,892.00	\$176,793.64	\$54,098.36	10/26/2017
Sonoma County Transit	Transit Shelters	14-SON-04	\$77,983.00	\$77,919.75	\$63.25	10/29/2016
Sonoma County Transit (Sebastopol)	Sebastopol Bus Stop Improvements	14-SON-05	\$75,000.00	\$8,630.00	\$66,370.00	10/29/2016
Sonoma County Transit	Transit Marketing Program	16-SON-02	\$ 140,199.00	\$65,189.38	\$75,009.62	10/26/2017
Windsor	Protective-Permissive Left Turn Phasing	15-SON-05	\$132,941.84	\$42,654.90	\$90,286.94	12/19/2016

Final Reports for TFCA projects completed before June 30, 2016 will be due to SCTA in October 2016.

Please submit all TFCA invoices by June 24 for any expenses incurred in that fiscal year.

**Staff Recommendation:**

Staff recommends approval of this quarterly report. Please contact Dana Turr y at [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov) with any corrections.