
Countywide Bicycle & Pedestrian Advisory Committee MEETING AGENDA

November 25, 2014 1:30 PM

Sonoma County Transportation Authority
SCTA Large Conference Room
490 Mendocino Avenue, Suite 206
Santa Rosa, California 95401

ITEM

1. Introductions
2. Public Comment
3. Approval of Notes: September 23, 2014 – **DISCUSSION / ACTION***
4. Roundtable Updates
 - 4.1. Member Updates
 - 4.2. Other Entities' Updates
5. Safe Routes to School Engineering Evaluation Report – Norine Doherty (County Department of Health Services) – **PRESENTATION**
6. Comprehensive Transportation Plan Update – Staff Report - Information*
7. Notice of Election – Staff Report - **DISCUSSION***
8. Other Business / Comments / Announcements
9. Adjourn - **ACTION**

*Materials attached.

The next **SCTA** meeting will be held December 8, 2014

The next **CBPAC** meeting will be held January 27, 2015

Copies of the full Agenda Packet are available at www.sctainfo.org

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COUNTYWIDE BICYCLE & PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of September 23, 2014

ITEM

1. Introductions

Meeting called to order at 1:30 p.m. by Chair Wendy Atkins.

Committee Members: Wendy Atkins, City of Sonoma, Chair; Sue Kelly, City of Sebastopol; Mario Landeros, City of Healdsburg; Joe Morgan, Sonoma County Bicycle and Pedestrian Committee; Alejandro Perez, Town of Windsor; Steven Schmitz, Sonoma County Bicycle and Pedestrian Committee; Geoffrey Skinner, City of Sebastopol; Eydie Tacata, City of Rohnert Park; Elizabeth Tyree, Sonoma County Regional Parks.

Guests: Jonathan Atkinson, City of Sebastopol; Norine Doherty, Sonoma County Department of Health Services; Gary Helfrich, Sonoma County Bicycle Coalition; Michael Hilbert, Citizen; Mona Ibrahim, Town of Windsor; Tina Panza, Sonoma County Bicycle Coalition.

Staff: Chris Barney, Nina Donofrio, Dana Turr y.

2. Public Comment

Michael Hilber, citizen of Santa Rosa, spoke on the need for more and improved bicycle racks.

4. Roundtable Updates

4.1. Member Updates

City of Rohnert Park:

Eydie Tacata reported on the closure of Southwest Boulevard for a road diet and Class II gap closure work. Parking has been added on the south side, and an enhanced crosswalk with flashing lights.

City of Healdsburg:

Mario Landeros reported that construction has started on the Healdsburg Bridge retrofit/reconstruction. He noted that access has continued through the bridge for the most part, with notifications of necessary intermittent closures posted on site and online at the City's website.

Construction is continuing on the Foss Creek pathway and Class I bicycle path; it is approximately 60% complete and construction is projected to be finished in mid-November. This will divert student pedestrians and bicyclists from using the narrow and more dangerous Grove Street route on their way to the skate park.

Pedestrian ramp projects are under way; 15 have been completed, and these projects are being added annually.

Town of Windsor:

Alejandro Perez reported that the Old Redwood Highway/Lakewood Drive construction is under way, with a new pedestrian crosswalk, bicycle lane and new pedestrian crosswalks at the northbound onramp. This half way completed, and is expected to be finished in October. New pedestrian countdown signal heads will be installed in approximately two weeks.

Mr. Perez next announced the replacement of the in-ground flashing crosswalk at Reiman Lane and Windsor Road. Mr. Landeros requested more information regarding this type



of lighted crosswalk for projects in the City of Healdsburg.

Sonoma County Regional Parks:

Elizabeth Tyree announced that construction is starting on the Bodega Bay Trail/Coastal Prairie Trail Segment 1C. This connects the Community Center to the campground entry to The Dunes Campground. This is the first half of the Coastal Prairie portion of the Bodega Bay Trail. Staff was not successful in winning the ATP grant for funding the second half of this project, leaving a \$350,000 shortfall for completion of the second portion of the project. The first stage of this project is expected to be complete at the end of October.

The Sonoma Valley Trail Feasibility Study, a Community-Based Transportation Project (CBTP), is under way. Ms. Tyree expressed her thanks to the Sonoma County Bicycle Coalition for their support in this effort and featuring this project at their gala event in Sonoma. Ms. Tyree referred to a flyer with information and the schedule of upcoming public workshops.

Staff will be applying for funding for their next CBTP, a trail from Petaluma to Sebastopol. This will be the final link connecting multi-use trails to all cities in Sonoma County.

Gary Helfrich of the Sonoma County Bicycle Coalition commended the efforts of staff in maintaining the Joe Rodota Trail.

City of Petaluma:

Curtis Bates reported that the City is experimenting with flashing lighted crosswalks, noting that maintenance for these is much less than the in-ground pavement crosswalk flashing system.

Mr. Bates announced the replacement of 26 traffic signals; 13 of which are being replaced with flashing yellow arrows and 13 with green arrows. Pedestrian ramps are also being upgrading at these 26 intersections.

Staff is working with SMART on the downtown station design in the Lakeville Street, particularly the pedestrian and bicycle facilities.

Ms. Tyree added that SMART has been recommended to receive funding for the section

of the SMART pathway from Kastania Road to Southpoint.

City of Sebastopol:

Geoffrey Skinner had nothing new to report.

Sue Kelly reported that bicycle lane design on Highway 116 is ongoing, with completion of the first draft. Next steps are to conduct a pavement assessment, location of the bicycle lanes, and obtaining an encroachment permit. Staff will be working on an environmental document.

Ms. Kelly invited Ms. Panza or Ms. Doherty to contact the City Clerk to post a proclamation of Walk and Roll to School Day as part of the City Council Agenda.

Ms. Kelly added that staff has released an RFQ in connection with a local match by the City, asking that Council consider granting additional funds to Sonoma County Regional Parks for the Petaluma/Sebastopol Trail project. Mr. Helfrich noted that the Sonoma County Bicycle Coalition has funds to match for this project.

Sonoma County Transit:

Steven Schmitz reported on ongoing striping of new Class II bicycle lanes throughout the County.

Staff is considering new signage that will complement the "Share the Road" sign, to read "Three Feet Please" in compliance with new State legislation.

4.2. Other Entities' Updates

Sonoma County Bicycle Coalition:

Tina Panza announced that staff is preparing for International Walk and Roll to School Day, Wednesday, October 8. 71 schools in nearly every jurisdiction in Sonoma County are registered.

The last regular Family Bicycle Workshop of the season is scheduled for Saturday, October 18 in Santa Rosa. She invited any interested jurisdictions to participate.

Department of Health Services:

Norine Doherty referred to maps of suggested routes to school for Safe Routes to School, noting that the engineering background report will be ready at the end of the month. These

maps will be distributed through herself, SCBC and the schools, as well as public works departments. The map for the final report will have numbers corresponding to the recommended improvements in the report. These will be released to schools shortly. The final reports will be sent electronically to public works staff.

The following item was addressed out of order:

3. Approval of Notes: September 23, 2014 – DISCUSSION / ACTION*

Motion by Sue Kelly, seconded by Elizabeth Tyree, to approve the notes as submitted. Motion passed unanimously.

5. 2015 Comprehensive Transportation Plan Update – Janet Spilman – DISCUSSION*

Chris Barney noted that staff is close to sending project lists out for review. A current conditions report is now available. Staff is also developing performance target recommendations. These issues will be addressed at the upcoming TAC and PAC meetings. Mr. Barney invited any interested Committee members to attend.

5.1. Staff Report – Bicycle and Pedestrian Project Lists for CTP – Dana Turréy – DISCUSSION/ACTION*

Ms. Turréy explained that staff updated lists from the Bicycle/Pedestrian Master Plan and requested assistance from each jurisdiction in submitting a list of projects that are projected to be completed within the next 10 years, large capital projects, and rehabilitation projects. She suggested using the list from the Master Plan and indicating projects by category. She requested that this be submitted by the end of October.

6. Bicycle and Pedestrian Count Program

6.1. Staff Report – Automated Counters – Chris Barney – DISCUSSION*

Mr. Barney reported that he is in the process of preparing a formal validation report, and then summarized activities and findings. He presented slides showing where counters were installed, including downtown Santa Rosa, Santa Rosa Junior College, and more rural areas. He noted that automated counts were very close to the manual counts.

Mr. Barney observed that pneumatic tube counters are more difficult to install than the infrared counters. There are also issues with heavier equipment and vehicles that loosened the tubes and/or brought up the pavement nails securing the tubes.

Mr. Barney explained that there were challenges in taking counts at the downtown Transit Mall, with larger groups of people where individuals are counted more than once, and when pedestrians are loitering in the area and getting counted more than once.

Staff also conducted controlled evaluations, testing people walking side by side (which did skew the counts), walking speed, bicycle speed, distance from the counter, air temperature and light.

Despite some discrepancies, Mr. Barney noted the increased accuracy and validity of data provided by the counters. The best locations for these counters are along Class I and II bicycle paths, or in mid-block locations where pedestrians are less likely to congregate, stop and loiter.

6.2. Manual Count Locations – Dana Turréy – DISCUSSION

Ms. Turréy identified potential alternate locations for manual counts that she had submitted to jurisdictions. Recruitment will begin shortly for volunteers to take these counts. She noted she would contact jurisdictions for help in taking counts where there are gaps in taking the counts.

Discussion followed regarding getting volunteers. Mr. Helfrich confirmed that he would be recruiting among Sonoma County Bicycle Coalition staff to get assistance.

7. TDA3/TFCA Quarterly Report for Q4 FY13/14 – INFORMATION*

Ms. Turréy noted that this is information for the quarter ending June 30, 2014.

8. Articles of Interest – Information

- 8.1. Is That All They Want? Millennials and Bike Lanes: Young Adults Are Prize Residents in Cities, and Urban Planners Say They Want to Bike to Work - National Journal
<http://www.nationaljournal.com/>

[policy/insiders/transportation/is-that-all-they-want-millennials-and-bike-lanes-20140804](http://www.sfgate.com/policy/insiders/transportation/is-that-all-they-want-millennials-and-bike-lanes-20140804)

- 8.2. California's 3-foot rule for cars passing bikes to take effect – SF Gate

<http://www.sfgate.com/default/article/California-s-3-foot-rule-for-cars-passing-bikes-5740392.php>

- 8.3. When Adding Bike Lanes Actually Reduces Traffic Delays – City Lab
<http://www.citylab.com/cityfixer/2014/09/when-adding-bike-lanes-actually-reduces-traffic-delays/379623/>

9. Other Business / Comments / Announcements

10. Adjourn – **ACTION**

2:46 p.m.

Staff Report

To: Sonoma County Transportation Authority
From: Janet Spilman, Deputy Director, Planning & Public Outreach
Item: Comprehensive Transportation Plan update
Date: December 10, 2014

Issue:

What is the status of the CTP Project list or the Call for Projects?

Background:

The Call for Projects packet was sent via email on November 3 to the TAC and other potential project sponsors. It was sent with other documents discussed here. Projects are due to SCTA by December 15, 2014.

The Call for Projects packet is posted online at the SCTA website <http://sctainfo.org/comprehensive-transportation-plan.htm>. These documents are also included in this report.

1. Call for Projects and Instructions
2. Project Application - The input form pdf is an interactive file that you may fill in and submit online. Some fields are required; some have information embedded if you hold the cursor over the field.
3. Lists of projects, currently in either the 2009 CTP or the 2013 RTP. One list is sorted by jurisdiction so that you may find your projects easily. The second is sorted by cost, to give a perspective on the cost of overall project list and the range of project costs. This exercise also demonstrates the number of projects without costs.
4. Maps of Communities of Concern and PDAs. A better rendering of these areas can be found at <http://bit.ly/1wFvI4s>.
5. Goals and targets with information about the CTP and the performance measures.

Every project must have an application, even if it is currently in the CTP. There is information we need about the projects in order to evaluate them that we currently do not have about any projects. This includes location of project, date of construction, and updated costs.

Bicycle projects anticipated to cost \$1million or greater require a project application form. Bike projects must be in the Pedestrian/Bicycle Master Plan. The Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) is currently developing a list of priorities to feature in the CTP.

Next Steps:

Project applications are due to SCTA by COB December 15, 2014. Projects will be subject to performance analysis individually and in categories. Results will be made public via staff reports to Advisory committees and the SCTA Board as well as on the SCTA website. A draft list of projects will be approved by the SCTA in early 2015.

Policy Impacts:

The CTP is the long term planning document for the SCTA. CTP Goals reflect SCTA policy.

Fiscal Impacts:

No fiscal impacts. The project list serves as guidance in programming future funding to projects. It represents priorities of the SCTA for identified and potential future sources of funding, including a possible sales tax measure.

Staff Recommendation:

This item is for information only. Details regarding performance analysis are discussed in a separate staff report. Results of the Call for Project will be presented to the SCTA once the data collection and analysis are complete, in early 2015.

Staff Report

To: Countywide Bicycle & Pedestrian Advisory Committee

From: Dana Turrey, Transportation Planner

Item: CBPAC Officer Elections for 2015

Date: November 25, 2014

Issue:

The election of Chair and Vice Chair of the Countywide Bicycle & Pedestrian Advisory Committee (CBPAC) for 2015 is noticed for the CBPAC meeting scheduled on January 27, 2015.

Background:

The committee's purpose is to provide technical assistance to the Sonoma County Transportation Authority (SCTA) related to bicycle and pedestrian planning and funding. The CBPAC meetings serve as a forum for the exchange of information about bicyclist and pedestrian issues and to coordinate efforts countywide.

- **Officers:** SCTA's Ordinance No.3 requires that a Chair and Vice Chair be elected at the first meeting of the year to lead the CBPAC during the calendar year. Officers must be members of the CBPAC. There are no other requirements or term limits.

Wendy Atkins, City of Sonoma staff member, has been Chair during 2011-2014 and has consented to be a candidate for Chair in 2015. Wendy Atkins is also happy to step down and provide the opportunity for others on the Committee to take on the role of Chair.

Eydie Tacata has been Vice Chair during 2012-2014 and will be stepping down and allowing others on the committee the opportunity to be Vice Chair in 2015.

Additional nominations, including self nomination, from the pool of members may be made for either office at the January meeting.

- **Organization:** The officers elected in January are to accept responsibility for conducting the CBPAC meetings, as well as representing the CBPAC before the SCTA Board and at other venues as necessary.
- **Meetings:** There are to be approximately six regular meetings of the CBPAC in 2014. Additional meetings may be scheduled, or meetings cancelled, according to need. Meetings are open to the public.
- **Membership:** The membership of CBPAC is designated as up to twenty (20) members, based on the ten (10) jurisdictions of Sonoma County (the County and its nine city/town entities). Each

jurisdiction may appoint a staff person and a resident representative. Regional and other agencies that may send representatives are considered ex-officio, non-voting members.

- Voting: Each member, excluding non-voting members, shall have one vote on any matter to come before the committee for a vote. SCTA, however, recommends the CBPAC reach consensus on issues. If consensus is not reached, a minority opinion report can and should be made at the SCTA Board meeting if the issue is to go to the Board for a decision.

Action Noticed for January 27, 2015:

Voting members are requested to attend at the January 2015 meeting to elect CBPAC Officers for service on the CBPAC in 2015.