

Technical Advisory Committee

MEETING AGENDA

December 4, 2014 1:30 PM

Sonoma County Transportation Authority
SCTA Large Conference Room
490 Mendocino Avenue, Suite 206
Santa Rosa, California 95401

ITEM

1. Introductions
2. Public Comment
3. Approval of Minutes, October 25, 2014* – **DISCUSSION / ACTION**
4. Comprehensive Transportation Plan Update – **DISCUSSION / ACTION**
 - 4.1 2015 CTP Call for Projects*
5. Measure M **DISCUSSION**
 - 5.1 Measure M Invoicing / Appropriation Status*
6. Regional Information Update – **DISCUSSION**
7. Rail Update – **DISCUSSION**
8. Proposed TIP/FMS Primer Workshop – **DISCUSSION / ACTION**
Should a primer workshop for TIP/FMS applications be held in January or February immediately following TAC meeting?
9. SCTA Board Meeting Agenda for December 8, 2014*
10. Other Business / Comments / Announcements - **DISCUSSION**
11. Adjourn – **ACTION**

*Materials attached.

**Handout at meeting

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The next **SCTA** meeting will be held December 8, 2014
The next **TAC** meeting will be held on January 22, 2015

Copies of the full Agenda Packet are available at www.sctainfo.org

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA at least 72 hours prior to the meeting to ensure arrangements for accommodation.

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TAC Voting member attendance – (6 Month rolling 2014)

Jurisdiction	May	Jun	Jul	Aug	Sep	Oct	Dec
Cloverdale Public Works				-			
Cotati Public Works	√	√		-		√	
County of Sonoma DHS		√	√	-	√	√	
County of Sonoma PRMD				-			
County of Sonoma Reg. Parks	√	√		-	√	√	
County of Sonoma TPW	√	√	√	-	√		
Healdsburg Public Works			√	-		√	
Petaluma Public Works & Transit	√	√	√	-	√	√	
Rohnert Park Public Works	√	√	√	-	√	√	
Santa Rosa Public Works	√	√	√	-	√	√	
Santa Rosa Transit		√		-			
Sebastopol Public Works	√	√	√	-	√	√	
SMART		√	√	-			
Sonoma County Transit	√			-	√		
Sonoma Public Works	√	√		-	√	√	
Windsor Public Works		√	√	-	√	√	

SCTA TECHNICAL ADVISORY COMMITTEE

Meeting Minutes of October 23, 2014

1. Call to Order/Introductions

The meeting was called to order by Chair Kelly.

Members: Nancy Adams, Santa Rosa, Norine Doherty, Sonoma County DHS, Sue Kelly, Sebastopol, Mario Landeros, Healdsburg, Damien O'Bid, Cotati, Alejandro Perez, Windsor, Eydie Tacata, Rohnert Park, Dan Takasugi, Sonoma, Elizabeth Tyree, Sonoma County Regional Parks, Larry Zimmer, Petaluma.

Guests: None

Staff: Chris Barney, James Cameron, Marge Fernandez, Seana Gause, Janet Spilman, Dana Turrey.

2. Public Comment

None.

3. Approval of Minutes, September 25, 2014

The minutes were approved as submitted.

4. Comprehensive Transportation Plan Update

4.1. CTP Project Applications

At the last meeting there was robust discussion on the definition of maintenance. Since then SCTA staff has determined that type of maintenance is not an issue, only that it raises PCI. No further change has been made to the application since the last meeting. This version will go to the Board on November 10.

A Call-for-Projects with a list of existing projects will be released to the TAC after the application goes to the Board in November.

The project name field has a character limit, therefore use a project name and not a description.

4.2. CTP Maintenance Goal: Proposed Targets

Staff reviewed the CTP maintenance goal and proposed targets. Staff determined that the proposed targets would be separated by road functional classifications based on the discussion at the last Board meeting.

Discussion ensued and staff requested feedback on what or what not to include and if there are major concerns for splitting out the classifications. Staff inquired should taking out the residential classification work better?

The consensus of the TAC is to retain the residential classification but add a disclaimer indicating that it is not eligible for federal aid funding. The residential classification will be separated from arterials and collectors with the lower target at 65. Arterials and collectors will be combined and set with a target at 80

5. TFCA/TDA3 Quarterly Update

Included in the agenda packet is the quarterly status report that provides the status of the TFCA and TDA3 projects not fully expended as of September 30, 2014.

6. Measure M

6.1. Measure M Invoicing / Appropriation Status



The invoicing appropriation status report is included in the agenda packet for review.

Board of Supervisors the County Road Tax Measure on October 28.

7. Regional Information Update

7.1. DBE Contract Goals and Good Faith Efforts (DLA-OB14-06)

Staff pointed out that if you have construction projects greater than \$2M and, consultant contracts greater than \$500,000; goals should be approved prior to advertising. If you have projects that fall within that criteria staff recommends that jurisdictions work closely with Caltrans Local Assistance.

7.2. Risk Based Invoicing (DLA-OB14-15)

This is effective October 1, and training will be provided in November.

7.3. PTAP 16 Call for Projects 10/9/14

The call was released on November 9. Projects should go in and review PMP status. If you had an inspection completed prior to 2012 that you apply for PTAP 16. Otherwise your pavement condition will expire and will not be eligible for federal funds.

7.4. Fall User Week November 17-20, 2014

MTC puts a lot of work into Fall User week. Staff recommends that the TAC go into MTCs website and review the workshops that are offered.

8. Rail Update

SCTA staff attended the SMART TAC meeting which entailed a detailed review of the SMART General Manager's report. The General Manager's report is available on the SMART website.

9. Next Technical Advisory Meeting Proposed Date: December 4, 2014

Due to the Thanksgiving Holiday falling on the next recurring meeting date, staff recommended postponing the next meeting until December 4.

10. Other Business / Comments / Announcements

An announcement was made that the Sonoma County Transportation and Public Works Department is taking back to the

11. Adjourn

The meeting adjourned at 2:17 pm.

Staff Report

To: Sonoma County Transportation Authority
From: Janet Spilman, Deputy Director, Planning & Public Outreach
Item: 4.1.1 Comprehensive Transportation Plan update - Call for Projects
Date: December 8, 2014

Issue:

What is the status of the CTP Project list?

Background:

The Call for Projects packet was sent via email on November 3 to the TAC and other potential project sponsors. It was sent with other documents discussed here. Projects are due to SCTA by December 15, 2014.

The Call for Projects packet is posted online at the SCTA website <http://sctainfo.org/comprehensive-transportation-plan.htm>. These documents are also included in this report.

1. Call for Projects and Instructions
2. Project Application - The input form pdf is an interactive file that may filled in and submitted online. Some fields are required; some have clarifying information embedded.
3. Lists of projects, currently in either the 2009 CTP or the 2013 RTP. One list is sorted by jurisdiction, the second is sorted by cost, to give a perspective on the cost of overall project list and the range of project costs. This exercise also demonstrates the number of projects without costs.
4. Maps of Communities of Concern and PDAs. A better rendering of these areas can be found at <http://bit.ly/1wFvI4s>.
5. Goals and targets with information about the CTP and the performance measures.

Every project must have an application, even if it is currently in the 2009 CTP. Information not collected in previous years is needed in order to evaluate projects. This includes location of project, date of construction, and updated costs. Transit projects will be evaluated on slightly different criteria and have a different application.

Bicycle projects anticipated to cost \$1million or greater require a project application form. Bike projects must be in the Pedestrian/Bicycle Master Plan. The Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) is currently developing a list of priorities to feature in the CTP.

Next Steps:

Project applications are due to SCTA staff by COB December 15, 2014 for road projects and December 31 for Transit Projects. Projects will be subject to performance analysis individually and in categories. Results will be made public via staff reports to Advisory committees and the SCTA Board as well as on the SCTA website. A draft list of projects will be presented to the SCTA for approval in early 2015.

Policy Impacts:

The CTP is the long term planning document for the SCTA. CTP Goals reflect SCTA policy.

Fiscal Impacts:

No fiscal impacts. The project list serves as guidance in programming future funding to projects. It represents priorities of the SCTA for identified and potential future sources of funding, including a possible sales tax measure.

Staff Recommendation:

This item is for information only. Details regarding performance analysis are discussed in a separate staff report. Results of the Call for Project will be presented to the SCTA once the data collection and analysis are complete, in early 2015.

Sonoma County Transportation Authority
Measure M Appropriation/Invoice Status Report
FY 14/15

Project Sponsor	Project Name	Measure M Program	Prior Apprp Balance	14/15 Amt Prog'd	14/15 Amount Apprp	Appropriation Date	Last Invoice Date	Balance Remaining	Notes
Santa Rosa	Hearn Avenue (Phase 1)	LSP	\$530,640	\$0	\$0	6/14/10	8/6/14	\$135,528	Approp are supposed to exp 3yrs after approval
Santa Rosa	Hearn Avenue (Phase 3)	LSP	\$0	\$1,150,000					Prog'd in 13/14 but not approp'd; coop amend pending
Santa Rosa	Santa Rosa Creek Trail - Stmsd to Mission	Bike/Ped	\$0	\$0	\$375,000	12/9/13	11/24/14	\$0	
Santa Rosa	Santa Rosa Creek Trail - Stmsd to Mission	Bike/Ped	\$375,000	\$340,000	\$0				
Santa Rosa	Access Across 101 Comm Conn	Bike/Ped	\$159,056	\$0	\$0	9/12/11	9/10/14	\$121,741	Inv not processed bc Coop needs amendment
SoCo DHS	SRTS (DHS)	Bike/Ped	\$0	\$26,000	\$36,000	10/14/13	8/15/14	\$8,168	Approp req submitted. Coop amend pending
SCBC	SRTS (SCBC)	Bike/Ped	\$15,463	\$19,000	\$19,000	4/14/14	9/8/14	\$4,034	
SCBC	BTW (SCBC)	Bike/Ped	\$5,174	\$15,000	\$15,000	4/14/14	6/19/14	\$1,511	
SoCo Regional Pks	Sonoma Schellville	Bike/Ped	\$57,262	\$0	\$0	10/19/09	7/3/14	\$52,183	Approp are supposed to exp 3 yrs after approval
SoCo Regional Pks	Central Sonoma Valley Trail	Bike/Ped	\$0	\$85,000	\$0				Approp req submitted. Coop amend pending
SoCo Regional Pks	Bodega Bay Trail	Bike/Ped	\$0	\$300,000					Approp req submitted. Coop amend pending
Sebastopol	Street Smart Sebastopol	Bike/Ped	\$0	\$170,000	\$170,000	9/8/14	9/22/14	\$0	PROJECT COMPLETED
Healdsburg	Foss Creek Trail	Bike/Ped	\$474,000	\$0	\$0	9/8/14			Prog'd in FY13/14, approp'd in 14/15
Healdsburg	Foss Creek Trail	Bike/Ped	\$0	\$341,000	\$341,000				
Petaluma	Petaluma River Tr	Bike/Ped	-\$45,956	\$995,000	\$0	5/14/12	3/12/14	-\$951,913	Advanced Funding Apprpd
SMART	NWPRR	Bike/Ped	\$0	\$1,000,000	\$0		4/24/14	-\$281,883	Authorized for Advanced Funding (bal estimate)
SMART	IOS Construction (Bond)	Rail	\$1,570,639	\$0	\$0	10/10/11	4/17/14	\$0	

BOARD OF DIRECTORS AGENDA

December 8, 2014 – 2:30 p.m.

Sonoma County Permit & Resource Management Department
Planning Commission Hearing Room – 2550 Ventura Avenue, Santa Rosa, CA

1. **Call to order the meeting of the Sonoma County Transportation Authority (SCTA) and the Sonoma County Regional Climate Protection Authority (RCPA)**
2. **Public comment on items not on the regular agenda**
3. **Consent Calendar**
 - A. **SCTA/RCPA Concurrent Items**
 - 3.1. Admin – 2015 meeting schedule (ACTION)*
 - 3.2. Admin – SCTA and RCPA FY14/15 budget adjustments to recognize new revenues and adjust expenditures (ACTION)*
 - 3.3. Admin – Measure M, SCTA and RCPA FY13/14 Annual Audits (ACTION)*
 - 3.4. Admin – Minutes of the October 13, 2014 meeting (ACTION)*
 - 3.5. Admin – Resolution of Appreciation for Supervisor Mike McGuire (ACTION)*
 - B. **SCTA Consent**
 - 3.6. Measure M – amendment to cooperative agreement with and appropriation to Department of Health Services for Safe Routes to School (ACTION)*
4. **Regular Calendar**
 - A. **SCTA Items**
 - 4.1. Planning
 - 4.1.1. Planning – Comprehensive Transportation Plan (ACTION)*
 - Call for projects
 - Peak Democracy contract for on-line engagement
 - Performance assessment – revised pavement condition index target
 - 4.1.2. SMART – update on planning efforts related to platform features (ACTION)*
 - 4.2. SCTA Projects and Programming
 - 4.2.1. Cap and Trade – Affordable Housing & Sustainable Communities funding program (REPORT)*
 - 4.2.2. Bike/Ped – presentation on status of the Safe Routes to School program from Department of Health Services (REPORT)*
 - 4.2.3. Sales tax measures – recent actions (ACTION)*
 - Results of local measures in 2014
 - Proposed June 2015 local roads measure
 - Raising the local sales tax cap
 - 4.2.4. Highways – update on State Highway projects (REPORT)
 - B. **RCPA Items**
 - 4.3. RCPA Planning



- 4.3.1. CA2020 – draft Vulnerability Assessment (REPORT)*
- 4.4. RCPA Projects and Programs
 - 4.4.1. BayREN – revised memorandum of understanding and 2015 budget (ACTION)*
 - 4.4.2. RCPA activities report (REPORT)*

5. Reports and Announcements

- 5.1. Executive Committee report
- 5.2. Regional agency reports*

SMART	NCRA	MTC	Self Help Counties Coalition
ABAG	BAAQMD	CALCOG	GGBHTD Sonoma Clean Power
- 5.3. Advisory Committee agendas*
- 5.4. SCTA/RCPA staff report
- 5.5. Announcements

6. Adjourn

*Materials attached.

The next **SCTA/RCPA** meetings will be held **December 8, 2014**

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