

## Transit Paratransit Coordinating Committee

### MEETING AGENDA

**January 19, 2016, 1:30-3:00 PM**

Sonoma County Transportation Authority  
SCTA Large Conference Room  
490 Mendocino Avenue, Suite 206  
Santa Rosa, California 95401

#### ITEM

1. Introductions
2. Approval of Meeting Notes: November 17, 2015 – **DISCUSSION / ACTION\***
3. Officer Elections – **DISCUSSION / ACTION\***
4. Roundtable Updates
  - 4.1. Transit / Paratransit Operators
  - 4.2. Other Entities
5. Coordinated Claim – **DISCUSSION / ACTION** (*handout*)
6. Paratransit Fare Structure – Staff Report – **INFORMATION** (*handout*)
7. Public Comment
8. Other Business / Comments / Announcements
9. Adjourn – **ACTION**

\*Materials attached

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The next **SCTA** meeting will be held February 8, 2016  
The next **TPCC** meeting will be held March 15, 2016

Copies of the full Agenda Packet are available at [www.sctainfo.org](http://www.sctainfo.org).

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA at least 72 hours prior to the meeting to ensure arrangements for accommodation.

SB 343 DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Materials related to an item on this agenda submitted to the **Transit Paratransit Coordinating Committee** after distribution of the agenda packet are available for public inspection in the Sonoma County Transportation Authority office at 490 Mendocino Ave., Suite 206, during normal business hours. Pagers, cellular telephones and all other communication devices should be turned off during the committee meeting to avoid electrical interference with the sound recording system.



## TRANSIT PARATRANSIT COORDINATING COMMITTEE MEETING NOTES

### Meeting Notes of November 17, 2015

#### ITEM

**1. Introductions**

Meeting called to order at 1:32 p.m.

**2. Public Comment**

N/A

**3. Approval of Meeting Notes: September 15, 2015 – DISCUSSION / ACTION\***

Approved as submitted.

**4. Reimagining CityBus, presented by CityBus staff\***

Rachel Ede presented slides showing an overview of the project, including how it originated, and summarizing public outreach that has taken place; including bus operators and customer service staff.

Ms. Ede next summarized what the public identified as priorities for improving CityBus (e.g., faster, more direct service, extended hours of service (including a pilot evening service program) and different kinds of service for different areas.

Ms. Ede explained that staff has been grappling with the issue of more frequent service, resulting in the need to reduce service elsewhere, and finding the balance needed in providing service.

Staff is also working on coordination with other transit operators.

City COUNCIL will be reviewing the Plan in early 2016, to be followed by another period of public comment, with approval/adoption in spring 2016.

Ms. Ede next provided a scenario overview of route maps showing proposed changes. A major change involves service on Mendocino Avenue, which involves consolidating service into one route along Mendocino Avenue. Ms. Ede pointed out benefits of this change, including better service from Coddington to Kaiser Permanente Hospital. She also pointed out proposed changes in service to

Montgomery Village, Rincon Valley, and Bennett Valley.

Ms. Ede continued summarizing proposed service changes to Route 9 and southwest Santa Rosa, northwest Santa Rosa (Route 15).

Finally, Ms. Ede reviewed Scenario C (vision/growth). She invited further comment and responded to questions regarding service to Kaiser.

Discussion continued regarding pedestrian access and improvements needed. She invited the Committee to study the maps of proposed changes closely and provide comments.

**5. Roundtable Updates**

**5.1 Transit Operators**

*City of Santa Rosa:*

Ms. Ede reported that staff is in the process of hiring a new Transit Planner to replace Matt Wilcox.

Work on Clipper service is ongoing. Discussion followed regarding a new mobile application to pay bus fares from smart phones.

Ms. Ede announced the purchase of new vehicles to replace three to four of the oldest vehicles in the CityBus fleet.

*Petaluma Transit:*

Silvia Martinez reported on a survey under way for the SMART station and planning routes.

Ms. Martinez responded to suggestions for contacting agencies to provide travel training.

**5.2 Other Entities**

*SMART:*



Steve Birdlebough reported that the Public Utilities Commission has requested installation of a wall along the section of track between Guerneville Road and College Avenue to prevent pedestrian crossing at Jennings Avenue.

In response to questions, Mr. Birdlebough explained that open houses are likely to be held as stations become open, giving the public the opportunity to review and examine operations.

**6. Notice of Elections – Staff Report –  
DISCUSSION\***

Dana Turréy announced the upcoming election of Officers at the January meeting.

**7. Other Business / Comments /  
Announcements**

N/A

**8. Adjourn – ACTION**

3:00 p.m.

## Staff Report

**To:** Transit Paratransit Coordinating Committee  
**From:** Dana Turr y, Transportation Planner  
**Item:** TPCC Officer Elections for 2016  
**Date:** January 19, 2016

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**Issue:**

Who shall be elected Chair and Vice Chair of the Transit Paratransit Coordinating Committee (TPCC) for 2016?

**Background:**

The committee's purpose is to advise the Sonoma County Transportation Authority (SCTA) on the transit needs of communities of people with special needs, including elderly, disabled, and those of low income.

The TPCC facilitates communications between transit and paratransit users and the operators of such services. The TPCC reviews transit proposals involving Transportation Development Act (TDA) and Federal Transit Administration (FTA) 5310, and other funds. TDA funds are available for various types of transportation projects including the provision of transit and paratransit services. The TPCC is charged with approving the annual Coordinated Claim for Sonoma County.

The TPCC is also involved in raising awareness of the many issues faced in both using and providing transit and paratransit services. The committee has an interest in both paratransit and fixed route transit issues.

**Officers:**

SCTA's Ordinance No.3 requires that a Chair and Vice Chair be elected at the first meeting of the year to lead the TPCC during the calendar year. Dennis Battenberg has served as Chair and Stan Gow as Vice Chair during 2015. Dennis consented to be Chair and Stan consented to be Vice Chair again in 2016. Any additional nominations for Chair and Vice Chair are now invited. Nominations for Chair shall be limited to members having attended six (6) or more meetings in the preceding three (3) years.

**Meetings:**

The TPCC normally meets the 3<sup>rd</sup> Tuesday of every other month at 1:30 p.m. Meetings are held in SCTA's conference room.

**Actions Requested**

1. Additional candidates may be nominated at the January meeting.
2. TPCC Members are requested to elect a Chair and Vice Chair for service in 2016.

3. Attendance on January 19, 2016 is requested. A quorum of voting members is required for the election to take place.