

Countywide Bicycle & Pedestrian Advisory Committee

MEETING AGENDA

November 28, 2017 – 1:30 p.m.

Sonoma County Transportation Authority
SCTA Large Conference Room
490 Mendocino Avenue, Suite 206
Santa Rosa, California 95401

ITEM

1. Introductions
2. Approval of Meeting Notes: May 23rd, 2017 and September 26, 2017 - **DISCUSSION / ACTION***
3. Public Comment
4. Notice of Elections for 2018 – Discussion*
5. Sonoma County Travel Model – Discussion*
6. Roundtable updates – Discussion
7. Caltrans District 4 Bicycle Plan Update – Discussion*
8. Active Transportation Program, Cycle 4 – Discussion*
9. TDA3/TFCA FY2018 Quarter 1 Report – Information*
10. Bike Share Capital Grant Update – Discussion*
11. Countywide Bicycle and Pedestrian Master Plan Project List and Map Update 2017/2018 – New Projects Due by December 29, 2017
12. Measure M Reauthorization Planning – on hold until further direction from Ad Hoc Committee
13. Other Business / Comments / Announcements – Discussion
14. Adjourn – **ACTION**

*Materials attached

**Materials to be handed out

The next **SCTA/RCPA** meeting will be held December 11, 2017

The next **CBPAC** meeting will be held January 23, 2017

Copies of the full Agenda Packet are available at www.scta.ca.gov

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA/RCPA at least 72 hours prior to the meeting to ensure arrangements for accommodation. SB 343 DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Materials related to an item on this agenda submitted to the *COUNTYWIDE BICYCLE & PEDESTRIAN ADVISORY COMMITTEE* after distribution of the agenda packet are available for public inspection in the Sonoma County Transportation Authority office at 490 Mendocino Ave., Suite 206, during normal business hours.

Pagers, cellular telephones and all other communication devices should be turned off during the committee meeting to avoid electrical interference with the sound recording system. TO REDUCE GHG EMISSIONS: Please consider carpooling or taking transit to this meeting. For more information check www.511.org, www.srcity.org/citybus, www.sctransit.com or <https://carmacarpool.com/sfbay>

COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of September 26, 2017

ITEM

1. Introductions

Meeting called to order at 1:33 by Chair Curtis Bates.

Committee Members: Curtis Bates, Chair, City of Petaluma; Jon Paul Harries, City of Cotati; Steven Schmitz, Sonoma County Transit

Guests: Tina Panza, Sonoma County Bicycle Coalition; Alisha O’Loughlin, Sonoma County Bicycle Coalition; Brittany Lobo, Sonoma County Department of Health Services; Hugh Louch, Alta Planning and Design; Jim O’Brien, Town of Windsor.

Staff: Dana Turrey; Drew Nichols.

2. Approval of Meeting Notes: May 23, 2017 - DISCUSSION / ACTION*

The May 23rd meeting minutes will be deferred until the next meeting due to an absence of a quorum.

3. Public Comment

N/A

4. Caltrans District 4 Bicycle Plan Update - Discussion

Dana Turrey introduced Hugh Louch, project manager with Alta Planning and Design and contractor for the Caltrans District 4 Bicycle Plan. The plan focuses on bicycling along and across state highways.

Mr. Louch described the objective of the Caltrans District 4 Bicycle Plan as an implementation tool for the Caltrans State Bicycle and Pedestrian Plan, which is a visioning and policy document. Mr. Louch promoted the Active California website for

more information on the State Plan if interested (www.goactiveca.org).

The first round of public outreach workshops were conducted throughout the region, including a focus group targeting disadvantaged communities in Roseland. Additionally, online mapping surveys were conducted in the spring of 2017. Heat maps were displayed that displayed where the surveys were taken. This is a partial analysis, however provides an opportunity to establish trends.

A second round of workshops will be conducted in the fall, with an interest to have one in the City of Petaluma.

Mr. Louch further described the needs analysis and approach. The approaches used – safety and mobility metrics – were further described. Projects were identified based on needs, such as striping maintenance on roadways, equity, a concentration on communities of concern, project costs, as well as local priorities within various geographic areas.

A map noting six thresholds in which Caltrans is observing was displayed and described. This tool is geared towards staff level analysis.

5. Countywide Bicycle and Pedestrian Master Plan project list and map update 2017, Staff Report– Discussion*

Last winter, Staff requested status updates for projects in the Countywide Bicycle and Pedestrian Master Plan (CBPMP) - projects in progress, projects which have been completed, and new projects. The CBPMP was set up to allow for the map and project list to be updated without updating the entire plan; however, adding new

projects to the plan requires that they be vetted at the local level.

At the May 2017 meeting, Staff proposed a process and timeline for collecting new locally-approved projects to incorporate into the CBPMP on an annual basis. No submittals for new projects have been received so far.

Per the Committee's request, the deadline for submitting new locally-approved projects was extended through the end of the calendar year.

6. Roundtable updates – Discussion

City of Cotati:

Jon Paul Harries announced an RFP for bicycle and pedestrian wayfinding signage will close on October 7th. Sidewalk improvements next to the Cotati City Hall are in progress.

Sonoma County Transit:

Steven Schmitz spoke on the bicycle campaign and newspaper advertisements that are in the works. More bus ads and road signs will be installed to promote the three-foot law for bicycle safety.

City of Petaluma:

No updates present.

Town of Windsor

No updates present.

Sonoma County Bicycle Coalition:

Alisha O'Loughlin announced a public service announcement video is anticipated to be launched in November. This video will be focused on the three-foot law and to recognize bicyclist as family/friends.

Tina Panza provided an update on the Safe Routes to School program. There are currently 60 schools

enrolled for participation in the Walk and Roll to School Day, 40 of which are anticipated to do ongoing promotion and receive additional service.

A family bike workshop is scheduled in Petaluma on October 14th.

A community bicycle rodeo was held on September 9th with 300 participants in Santa Rosa. Free bicycle helmets were provided to children.

7. Regional Events/Opportunities – Discussion

7.1. MTC Complete Streets Workshops – October 5 and 11

7.2. BAAQMD Bike Parking Interest Survey

These are reminders for the committee. Dana Turrey encouraged the Committee members to take the BAAQMD survey.

8. Articles of Interest - Information

Information only.

9. Other Business/Comments/Announcements

Dana Turrey recalled conversations around a potential reauthorization of Measure M. Staff would like input on how to start talking about bicycle projects that could be used in a proposed ballot measure. Staff requested initial ideas for high-priority projects with cost estimates.

Alisha O'Loughlin suggested using a shared spreadsheet so there are no duplicative submissions.

10. Adjourn

The committee adjourned at 2:49 p.m.

COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of May 23, 2017

ITEM

1. Introductions

Meeting called to order at 1:33p.m. by Chair Curtis Bates.

Committee Members: Rafael Miranda, City of Cloverdale; Jon Paul Harries, City of Cotati; Robert Boinski, City of Healdsburg; Curtis Bates, City of Petaluma; Nancy Adams, City of Santa Rosa (via phone); Geoffrey Skinner, City of Sebastopol; Wendy Atkins, City of Sonoma; Mona Ibrahim, Town of Windsor; Steven Schmitz, Sonoma County Transit; Elizabeth Tyree, Sonoma County Regional Parks.

Guest: Tina Panza, Sonoma County Bicycle Coalition.

Staff: Dana Turrey; Chris Barney; Drew Nichols.

2. Approval of Meeting Notes: March 28, 2017 - DISCUSSION / ACTION*

Approved as submitted, noting the City of Sonoma had no updates to report on for the month of March.

3. Public Comment

N/A

4. OBAG2 – Approved Program of Projects – Information*

Dana Turrey explained the approved projects for OBAG 2 funding, and wanted the CBPAC to be

aware of which projects the SCTA Board of Directors approved.

Wendy Atkins noted some jurisdictions needs to update housing numbers before funds can be submitted.

5. Countywide Bicycle and Pedestrian Master Plan project list and map updates – Discussion**

Dana Turrey shared the staff report included in the agenda packet addressing completed, modified, and new projects which have been requested. A web based map has been developed to display existing projects, and conversation to add projects to the master bicycle plan was held.

A proposal was made to the CBPAC for jurisdictions to provide locally approved projects for the countywide bicycle and pedestrian plan on an annual basis. This proposal is intended to streamline the process and keep the plan up to date.

Curtis Bates clarified which plans are suitable, such as the City of Petaluma has a bicycle plan, as well as a Safe Routes to School plan, which serve as guiding documents for the plan; wondering whether these documents suffice the request.

Ms. Turrey responded that documents from a city manager or city council are suitable.

6. Caltrans Bicycle and Pedestrian Planning
6.1. Statewide Bicycle Plan – Final Plan Adopted – Information

Dana Turrey spoke on the adoption of the statewide bicycle (policy) document.

6.2. District 4 Bike Plan

The District 4 bicycle plan includes data analysis and public outreach.

A map was provided to the committee that describes data aggregated based on bicycle level of traffic stress, type of classification, collision, and transportation demand within the North Bay.

Ms. Turrey requested the committee to look at the map to identify areas in which information could be missed, or needs to be changed. It is ideal to submit comments by June 6.

A Facebook live Webinar will be conducted on Tuesday May 30th from 6-8pm.

7. Bike Share Capital Program Grant Application Update - Discussion

SCTA submitted a letter of interest with Transit Authority of Marin regarding a bicycle share grant last year for a proposed system along the SMART corridor and has been invited to submit a full grant application.

The application will be presented to the SCTA Board of Directors on July 10 after submission on June 30th.

The pilot could begin as soon as the summer of 2018.

8. Bikeways Grant, TFCA Regional Fund – Applications Due June 26 - Information

Dana Turrey reminded the committee on a series of informational webinars for the Bikeways Grant, which have been promoted through May. A PDF of

the presentations are available to help answer any questions.

9. Roundtable updates – Discussion

City of Cloverdale:

Rafael Miranda reported on Safe Routes to School and sidewalk completion work, which are in progress.

As well, signal work is anticipated to be completed, with bike pathways to be restriped. Mr. Miranda requested for assistance in obtaining funding information.

City of Cotati:

Jon Paul Harries said the Cotati City Council will be discussing citizen's involvement on the bicycle committee.

City of Healdsburg:

Robert Boinski said there is nothing significant to report on since the last meeting.

City of Petaluma:

Curtis Bates reported on two projects which have been completed. First, the Wiseman trail has upgraded a portion of the class one pathway from gravel to concrete.

The City has also recently completed a project in downtown Petaluma, focusing on sidewalk improvements in the historic downtown area.

City of Santa Rosa:

Nancy Adams reported on initial activities from the OBAG 1 project, a project aimed to have Third Street by the Santa Rosa Plaza more bicycle and pedestrian friendly. This segment will have a lighted area and restriped to create a class two bike lane.

Additionally, 10 -12 locations have been identified for Green lane striping anticipated to start this

summer and work with bike share and TFCA programs continue.

City of Sebastopol:

Geoffrey Skinner described a recent completed pavement rehabilitation project along Highway 116, which included bike lanes. Additionally, the OBAG 2 application includes bicycle lanes along Bodega Avenue.

Finally, Caltrans will be completing striping on Laguna Bridge.

City of Sonoma:

Wendy Atkins announced a partnership with the Sonoma County Bicycle Coalition.

Sonoma County Bicycle Coalition:

Tina Panza described the enrollment numbers for Safe Routes to School, highlighting schools who have expressed interest in SCBC services. 45 schools have enrolled, compared to 26 served last year.

SCBC is available to connect Public Works departments with schools.

Ms. Panza also announced a family bike workshop in Healdsburg.

County of Sonoma, Regional Parks:

Elizabeth Tyree announced the Central Sonoma Park has been placed on bid. This trail will run parallel to Highway 12.

Additionally, the trails challenges is set to launch on June 3rd, and Sonoma County Bicycle Coalition will host a family bike run to coincide with the trail challenge kick off at Regal Park in Sebastopol.

Sonoma County Transit:

Steven Schmitz reported on the implementation of bicycle safety advertisements. This is an update to

the “Share the Road” campaign, with a focus on the three foot rule. These adverts will be placed on the Sonoma County Transit busses.

Information on the bicycle safety campaign can be found on:

www.bikesafesonoma.com

Town of Windsor:

Mona Ibrahim announced that Central Windsor Bicycle and Pedestrian Study and Design options have been put together. This is aimed to connect East and West Windsor.

Further information can be found at:

www.connectingwindsor.com, where PowerPoint presentations from the workshops and meetings are posted.

10. Articles/Events of Interest – Information

10.1. How California is changing its bicycling laws, Sacramento Bee

10.2. Bike to Work Day just another day for two Santa Rosa men, Press Democrat*

Included for interest of the committee.

11. Other Business/Comments/Announcements

Dana Turrey received information about rounds 3.5 and 4 of ATP funding. A handout from the CTC was provided, with highlighted information for the committee. Senate Bill 1 is anticipated to provide \$100 million per year for the Active Transportation Program, and will include an added Cycle 3.5.

In regards to Cycle 4 funding, guidelines are expected to be adopted in early 2018, with full adoption Cycle 4 adopted late 2018, early 2019.

12. Adjourn

The meeting adjourned at 2:42p.m.

Staff Report

To: Countywide Bicycle & Pedestrian Advisory Committee
From: Dana Turréy, Transportation Planner
Item: CBPAC Officer Elections for 2018
Date: November 28, 2017

Issue:

The election of Chair and Vice Chair of the Countywide Bicycle & Pedestrian Advisory Committee (CBPAC) for 2018 is noticed for the CBPAC meeting scheduled on January 23, 2018.

Background:

The committee's purpose is to provide technical assistance to the Sonoma County Transportation Authority (SCTA) related to bicycle and pedestrian planning and funding. The CBPAC meetings serve as a forum for the exchange of information about bicyclist and pedestrian issues and to coordinate efforts countywide.

Officers: SCTA's Ordinance No.3 requires that a Chair and Vice Chair be elected at the first meeting of the year to lead the CBPAC during the calendar year. Officers must be members of the CBPAC. There are no other requirements or term limits. Incumbent and/or additional nominations, including self-nomination, from the pool of members may be made for either office at the January meeting or earlier.

Curtis Bates, City of Petaluma staff member, has been Chair during 2017. Nancy Adams, City of Santa Rosa staff member, has been Vice Chair during 2017.

Organization: The officers elected in January are to accept responsibility for conducting the CBPAC meetings, as well as representing the CBPAC before the SCTA Board and at other venues as necessary.

Meetings: There are to be approximately six regular meetings of the CBPAC in 2018. Additional meetings may be scheduled, or meetings cancelled, according to need. Meetings are open to the public.

Membership: The membership of CBPAC is designated as up to twenty (20) members, based on the ten (10) jurisdictions of Sonoma County (the County and its nine city/town entities). Each jurisdiction may appoint a staff person and a resident representative. Regional and other agencies that may send representatives are considered ex-officio, non-voting members.

Voting: Each member, excluding non-voting members, shall have one vote on any matter to come before the committee for a vote. SCTA, however, recommends the CBPAC reach consensus on issues. If consensus is not reached, a minority opinion report can and should be made at the SCTA Board meeting if the issue is to go to the Board for a decision.

Action Noticed for January 23, 2018:

Voting members are requested to attend at the January 24, 2017 meeting to elect CBPAC Officers for service on the CBPAC in 2018.

Staff Report

To: Countywide Bicycle and Pedestrian Advisory Committee

From: Dana Turrey, Transportation Planner

Item: Active Transportation Program Cycle 4

Date: November 28, 2017

Issue:

What is the status of Cycle 4 of the Active Transportation Program (ATP)?

Background:

The Active Transportation Program (ATP) consolidates various transportation programs into a single program aiming to encourage increased biking and walking. Programs are adopted every other year, unless the Commission elects to adopt a program annually, and will include four years of funding. ATP Cycle 4 will cover fiscal years 2019-20 through 2022-23. Bay Area public agencies may be eligible to apply for the statewide competitive program through Caltrans (50%) and the Metropolitan Planning Organization program through MTC (40%). Program information, including draft Guidelines and Applications are posted at <http://www.catc.ca.gov/programs/ATP.htm>.

Proposed Changes in the ATP Cycle 4 Program Include:

- New funding from SB1 adds \$100,000,000 from the Road Maintenance and Rehabilitation Account to the ATP program annually.
- \$4 million per year from the Road Maintenance and Rehabilitation Account will go to the California Conservation Corps for active transportation projects
<http://www.ccc.ca.gov/work/programs/ATP/Pages/ATP%20home.aspx>.
- Disadvantaged Communities criteria will include the updated version of the California Communities Environmental Health Screening Tool's, CalEnviroScreen 3.0, mapping of the most disadvantaged 25% in the state. This version now includes an area of southwest Santa Rosa and unincorporated Sonoma County between Hearn Avenue, Stony Point Road, Wilfred Avenue, and Highway 101.
<http://calepa.ca.gov/EnvJustice/GHGInvest/>. Weighted formula for determining number of points has not changed since the last round.
- Preconstruction funding will be considered; however, a project funding plan must demonstrate that construction can be completed within 10 years.
- Five different project applications will be available for the various project types and sizes.
 - Large Project, Infrastructure only or Infrastructure/Non-infrastructure, > \$7M
 - Medium Project, Infrastructure only or Infrastructure/Non-infrastructure, \$1.5M to \$7M
 - Small Project, Infrastructure < \$5M
 - Non-Infrastructure only

- Plan

Guidelines and Applications Workshops:

A schedule of proposed workshops is available online at:

http://www.catc.ca.gov/programs/ATP/2019/ATP_2019_Workshops_Schedule.pdf.

Draft Program Schedule:

Draft ATP Guidelines and Application presented to Commission	January 31, 2018
Commission hearing and adoption of ATP Guidelines	March 21-22, 2018
Commission adopts ATP Fund Estimate	March 21-22, 2018
Call for projects	March 26, 2018
Large MPOs submit optional guidelines to Commission	April 9, 2018
Project applications to Caltrans (postmark date)	May 30, 2018
Commission approves or rejects MPO guidelines	May 16-17, 2018
Staff recommendation for statewide and small urban and rural portions of the program	October 30, 2018
Commission adopts statewide and small urban and rural portions of the program	December 5-6, 2018
Projects not programmed distributed to large MPOs based on location	December 5-6, 2018
Deadline for MPO project programming recommendations to the Commission	January 28, 2019
Commission adopts MPO selected projects	March 2019

Staff Report

To: SCTA Technical Advisory Committee
From: Dana Turréy, Transportation Planner
Item: Quarterly Status Report of TDA3 and TFCA Projects –FYE 2018 Q1
Date: November 9, 2017

Issue: This report provides the status of TDA3 and TFCA projects not yet fully expended as of September 30, 2017.

Background:

Transportation Development Act, Article 3 (TDA3) Projects						
Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
Santa Rosa	SMART Crossing at Jennings	16-0010-01	\$503,313	\$179,862.05	\$323,450.95	6/30/2018
Santa Rosa	Montecito Boulevard Bike Enhancements	17-0010-01	\$40,000	\$38,164.65	\$1,835.35	6/30/2019
Santa Rosa	Citywide Green Bike Lane Transition Enhancements	17-0010-02	\$78,000	\$79.67	\$77,920.33	6/30/2019
Santa Rosa	Citywide Pedestrian Enhancements	17-0010-03	\$47,000	\$29,978.10	\$17,021.90	6/30/2019
Sonoma County - TPW	Bicycle Safety Education Campaign	17-0010-04	\$50,000	\$21,195.41	\$28,804.59	6/30/2019
Sonoma County - RP	West County Trail – Forestville	17-0010-05	\$200,000	\$0.00	\$200,000	6/30/2019
Sebastopol	Class 2 and 3 - Local Streets, Class 2 - SR 116	17-0010-06	\$8,842	\$0.00	\$8,842	6/30/2019
Cotati	Bicycle and Pedestrian Wayfinding Signage	18-0010-01	\$90,000	\$0.00	\$90,000.00	6/30/2020
Santa Rosa	Bicycle and Pedestrian Master Plan Update	18-0010-02	\$192,392	\$0.00	\$192,392.00	6/30/2020
Petaluma	Pedestrian and Bicycle Upgrades, Crystal Lane and Edith Street	18-0010-03	\$79,283	\$0.00	\$79,283.00	6/30/2020

Project costs must be incurred prior to the TDA3 expiration date (typically June 30). Sponsors must submit invoices no later than August 31 for any funds expiring June 30. Please submit invoices to MTC (Cheryl Chi CChi@mtc.ca.gov) and copy SCTA (Dana Turréy dana.turrey@scta.ca.gov).

Transportation Fund for Clean Air (TFCA) Projects, County Program Manager Fund

Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
Windsor	Protective-Permissive Left Turn Phasing	15-SON-05	\$132,941.84	\$63,504.53	\$69,437.31	12/19/2017
Sonoma County Transit	Transit Marketing Program	16-SON-02	\$140,199.00	\$139,257.49	\$941.51	10/26/2017
Petaluma	Traffic Signal Coordination Timing Project	16-SON-05	\$100,000.00	\$ 47,028.27	\$ 52,971.73	10/26/2018
Santa Rosa CityBus	Trip Reduction Incentive Programs	17-SON-01	\$234,670.00	\$164,258.56	\$70,411.44	12/08/2018
Santa Rosa Public Works	Public Access EV Chargers, Courthouse Square	17-SON-02	\$25,000.00	\$0	\$25,000.00	12/08/2018
Sonoma County Transit	Transit Marketing	17-SON-03	\$71,265.00	\$0	\$71,265.00	12/08/2018
Sonoma County Transit	Airport Business Park Shuttle	17-SON-04	\$70,000.00	\$0	\$70,000.00	12/08/2018
Sebastopol Public Works	Local Streets Bicycle Gap Closures	17-SON-05	\$50,000.00	\$0	\$50,000.00	12/08/2018
Petaluma Transit	Youth Bus Pass Subsidy	17-SON-06	\$13,000.00	\$13,000.00	\$0	12/08/2018
Petaluma Transit	Transit Marketing	17-SON-07	\$67,731.00	\$30,698.72	\$37,032.28	12/08/2018
Petaluma Transit	Transit Signal Priority	17-SON-08	\$52,724.26	\$0	\$52,724.26	12/08/2018
Santa Rosa	Trip Reduction Incentive Programs	18-SON-01	\$280,817.00	\$0	\$280,817.00	TBD
Petaluma Transit	Transit Marketing	18-SON-02	\$96,514.00	\$0	\$96,514.00	TBD
Sonoma County Transit	Electric Bus Purchase	18-SON-03	\$168,543.00	\$0	\$168,543.00	TBD
SCTA	Guaranteed Ride Home	18-SON-04	\$70,000.00	\$0	\$70,000.00	TBD

Final Reports for TFCA projects completed before June 30, 2017 will be due to SCTA in October 2017. Interim Reports are due for all other open projects in October 2017.

Please submit all TFCA invoices by June 24 for any expenses incurred in that fiscal year.

Action:

Please contact Dana Turr y at dana.turrey@scta.ca.gov with any questions or corrections.

Staff Report

To: Countywide Bicycle and Pedestrian Advisory Committee
From: Dana Turrey, Transportation Planner
Item: Bike Share Pilot Grant Award, Marin-Sonoma SMART Access
Date: November 28, 2017

Issue:

What is the status of the Sonoma County Transportation Authority and Transportation Authority of Marin's joint application for the Bike Share Capital Grant?

Grant Award:

On November 15, 2017, the Metropolitan Transportation Commission (MTC) approved award of the Bike Share Capital Program Grant to the SCTA and the Transportation Authority of Marin's (TAM) proposal for a bike share system focused around SMART Phase 1 Stations in Sonoma and Marin counties. The SCTA/TAM project was awarded \$826,000 based on the capital costs estimated in the proposal plus 18% for outreach.

Funding was reduced from original requests for all recipients in order to fund three projects. MTC will be using 3% of the total funding to administer the grant and provide technical assistance. Approximately half of the grant funds would go to the Sonoma County portion of the program. SCTA may seek additional funds from the competitive portion of the TFCA County Program Manager fund if operating subsidies are needed during the pilot period.

Grant requirements include commitment to the following policies:

- Provide a detailed funding plan and financial commitments for ongoing operations costs through the first three years of operations, including staff time
- Agree that if the 12-month per-bike usage is less than 0.5 trips per day, MTC may redistribute the capital equipment to another jurisdiction
- At least 20% of the service area to be located in a Community of Concern or Community Air Risk Evaluation Program Area
- Use of Clipper as a membership identifier
- Bicycle safety standards, such as meeting or exceeding International Organization for Standardization (ISO) 4210: Safety Requirements for City and Trekking Bicycles
- Participation in bi-monthly calls with MTC to provide technical assistance and ensure project delivery goals are met

Proposed Program:

The SCTA/TAM application proposed a network of GPS enabled "smart bikes" located in both Marin and Sonoma Counties at SMART stations and key nearby destinations. Program goals include supporting more riders getting to and from SMART stations, and providing the benefits of a bicycle without the worries of theft, maintenance, storage, or transporting a bicycle on transit. The proposal and cost estimate of \$1,170,000 was

based on a 200-bike system and included costs for capital, outreach, start-up, planning design and engineering, and project management. The vendor and operating model will ultimately determine the number of bicycles and the service area that can be funded through this grant.

During development of the grant application, SCTA staff held meetings with agency partners, including the cities of Petaluma, Cotati, Rohnert Park, Santa Rosa, and SMART to confirm support for the program and to seek input on application details. Partner cities offered support through staff assistance with site identification and permitting, and public right-of-way for stations where appropriate.

Next Steps:

SCTA and TAM are working with MTC to outline timing and clarify details of the grant requirements. SCTA and TAM will work to develop plans, scopes, schedule, governance structure, and budget for the proposed system. A procurement process will then help identify the bike share vendor and model for equipment and operations. The vendor selected for supplying capital equipment and implementation may also operate a program or the operations may be carried out through a separate contract.

Attachment:

Proposed Marin-Sonoma SMART Access Bike Share Pilot Program System Map.