

## Memorandum

**To:** Eligible Transportation Development Act, Article 3 Applicants  
**From:** Dana Turréy, Transportation Planner  
**Re:** Call for Projects - FY 2019-2020 Transportation Development Act, Article 3 Funds  
**Date:** February 7, 2019

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### **APPLICATIONS DUE BY 5:00 P.M. ON APRIL 15, 2019**

#### **Call for Bicycle and Pedestrian Projects:**

Sonoma County's incorporated cities/town and the County of Sonoma are invited to submit projects for the Transportation Development Act, Article 3 Program for fiscal year 2019-2020 funding. Transportation Development Act (TDA) funds are generated from a statewide ¼ cent sales tax. Article 3 of TDA (TDA3) is a set-aside of approximately 2% of those funds for bicycle and pedestrian planning and projects. The Metropolitan Transportation Commission (MTC) administers TDA3, and Sonoma County Transportation Authority (SCTA) programs TDA3 based on population.

Sonoma County's incorporated cities/town and the County of Sonoma are eligible to apply. There are no matching requirements with this funding source. Projects are required to meet Caltrans safety design criteria and CEQA requirements; be completed within three years; be maintained; be consistent with adopted bicycle plans; and be authorized by a city/town council or county board.

Projects are recommended by existing city, town and county bicycle and pedestrian advisory committees (BPACs).

#### **Eligible Project Types**

The following project types are eligible for TDA3 funding:

1. Construction and/or engineering of a bicycle or pedestrian capital project.
2. Maintenance of a multi-purpose path which is closed to motorized traffic.
3. Bicycle safety education program (no more than 5% of county total).
4. Development of a comprehensive bicycle or pedestrian facilities plans (allocations to a claimant for this purpose may not be made more than once every five years).
5. Restriping Class II bicycle lanes (no more than 20% of county total).

## TDA3 FY19-20 Call for Projects

### Funding Available for Programming in FY 19-20 “Scorecard”

The table below shows the FY 2019-2020 entitlement for each jurisdiction, which is based on population and any funds banked or rescinded from previous years. The total funds available for programming in Sonoma County are \$1,840,312 this year. Any adjustments to the fund estimate will be accounted for in the carryover for future years.

	Population 2018	Population %	New \$	Carryover	Estimate Available for FY 2019/20
<b>Cloverdale</b>	9,134	1.81%	\$9,370	\$83,301	\$92,671
<b>Cotati</b>	7,716	1.53%	\$7,915	\$(3,608)	\$4,307
<b>Healdsburg</b>	12,061	2.40%	\$12,373	\$101,944	\$114,317
<b>Petaluma</b>	62,708	12.46%	\$64,329	\$66,881	\$131,210
<b>Rohnert Park</b>	43,598	8.66%	\$44,725	\$318,029	\$362,753
<b>Santa Rosa</b>	178,488	35.46%	\$183,101	\$428,990	\$612,091
<b>Sebastopol</b>	7,786	1.55%	\$7,987	\$15,553	\$23,541
<b>Sonoma</b>	11,390	2.26%	\$11,684	\$60,223	\$71,907
<b>Windsor</b>	28,060	5.57%	\$28,785	\$(45,994)	\$(17,208)
<b>County</b>	142,391	28.29%	\$146,071	\$365,400	\$511,470
<b>Total</b>	503,332	100%	\$516,340	1,390,719	1,907,059
<b>Countywide Programmable Total (less 3.5%)</b>					<b>\$1,840,312</b>

### Banking Funds

Any unused funds will be carried over into future calls for projects. There is no limit to the number of years funds may be banked.

### Advancing Funds

TDA3 funds may be advanced (“borrowed” from the countywide fund) for up to two years of projected entitlement plus the entitlement for the current year. This mechanism allows jurisdictions to gather sufficient amounts, from past and future entitlements, to fund projects. Programming in any given year, however, cannot exceed the sum of the total revenues available for programming in Sonoma County. To advance TDA3 funds, project sponsors must submit a letter or email requesting to advance funds to Dana Turrey at [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov) by the deadline for this call for projects.

## TDA3 FY19-20 Call for Projects

### Application Instructions

MTC's TDA3 application form and model resolution document is attached and can be downloaded from: <https://mtc.ca.gov/tools-and-resources/digital-library/tda-article-3-bicycle-and-pedestrian-application>. Please complete one application for each project and submit via email to Dana Turrey by the application deadline. One resolution may be used for multiple projects with the same project sponsor. Please include a map and documentation of environmental clearance (if applicable) for each project.

### FY 2019-2020 TDA3 Schedule

<b>January 14</b>	SCTA issued "Pre Call" including preliminary estimates, application and model resolution
<b>February 7</b>	SCTA issues TDA3 Call for Projects
<b>April 15</b>	Deadline for TDA3 Project Application Forms and any required environmental documentation, project maps, or supplemental materials to be submitted to Dana Turrey at <a href="mailto:dana.turrey@scta.ca.gov">dana.turrey@scta.ca.gov</a>
<b>April 23</b>	<b>Special CBPAC meeting</b> to review project proposals and make recommendation to SCTA Project sponsors are requested to attend this meeting
<b>April 26</b>	Deadline for project sponsor's council or board adopted resolutions Please send to Dana Turrey: <a href="mailto:dana.turrey@scta.ca.gov">dana.turrey@scta.ca.gov</a>
<b>May 13</b>	SCTA Board considers CBPAC recommendations and approves the 2019/2020 TDA3 Program of Projects
<b>End of May</b>	Approved TDA3 Program of Projects and required supporting documentation submitted to MTC by SCTA
<b>May / June</b>	MTC reviews SCTA submittal
<b>July 1</b>	Funds available for approved projects

Please submit application and direct questions to Dana Turrey: [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov) or 707-565-5376.

### **General Project Sponsor Requirements:**

- Sponsors have three years to complete projects.
- Submit invoices via email to MTC Accounts Payable [acctpay@bayareametro.gov](mailto:acctpay@bayareametro.gov), with copies to Cheryl Chi, MTC [cchi@bayareametro.gov](mailto:cchi@bayareametro.gov) and Dana Turrey, SCTA [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov).
- A one-paragraph summary of work completed is required with the final invoice. If the project includes completion of a Class I, II, III or IV bicycle facility, this information should be added to Bikemapper or a request should be made to MTC to add it to Bikemapper <http://gis.mtc.ca.gov/btp/>.
- Notify SCTA by email of any changes to project or requests to rescind funding.

### **Attachments on website:** <http://scta.ca.gov/projects/funding/>

- TDA3 Model Resolution and Project Application Form
- MTC's Resolution 4108 (June 26, 2013)