

Memorandum

To: Eligible Applicants
From: Dana Turréy, Transportation Planner
Re: Lifeline Cycle V Call for Projects
Date: February 15, 2018

**APPLICATIONS ARE DUE TO DANA TURREY VIA EMAIL DANA.TURREY@SCTA.CA.GOV
BY 5:00 P.M. ON MARCH 30, 2018**

The Sonoma County Transportation Authority (SCTA) is pleased to announce a call for projects for the Sonoma County Lifeline Transportation Program (Lifeline). This program supports projects that address mobility and accessibility needs in low-income communities throughout the region. Funding for Lifeline comes from a combination of federal and state operating and capital funding sources. SCTA is the Lifeline program administrator in coordination with the Metropolitan Transportation Commission (MTC). Compatibility with Lifeline goals and adherence to the Lifeline application process are required. Guidelines on program goals and project eligibility, universal application, local resolution of support template, standard evaluation criteria, and supplemental instructions for civil rights demographic information are online at scta.ca.gov/projects/funding.

Lifeline Cycle V includes up to \$1.5 million in funds for Sonoma County. Fund sources for Lifeline are Federal Transit Administration Section 5307 (5307) and State Transit Assistance (STA) for fiscal years 2016-2017 through 2017-2018.

Workshop

An applicant workshop will be open to all entities interested in applying for funding. The workshop information is as follows:

Date: Wednesday, March 14, 2018
Time: 9:00 – 10:00 a.m.
Location: Sonoma County Transportation Authority
490 Mendocino Avenue, Suite 206, Santa Rosa, CA 95401

Eligible Projects

- **Transit operating projects** may include (but are not limited to) new or enhanced fixed route transit services, restoration of Lifeline-related transit services eliminated due to budget shortfalls, late-night & weekend service; guaranteed ride home service, shuttle service for general public use, demand-responsive van service; ridesharing and carpooling activities; transit-related aspects of bicycling; taxi voucher programs, auto loan programs, and mobility management.
- **Transit capital projects** may include (but are not limited to) purchases of vehicles, bus stop enhancements, rehabilitation, safety or modernization improvements; or other enhancements to improve transportation access for residents of low-income communities.

Eligible Recipients

- **STA - Eligible recipients** are transit operators, Consolidated Transportation Service Agencies (CTSAs), and cities and counties that are eligible to claim Transportation Development Act (TDA) Article 4, 4.5 or 8 funds.
 - Eligible subrecipients may be non-profit organizations and Cities/Counties that are not eligible TDA Article 4, 4.5 or 8 claimants are only eligible for STA funds if they partner with an eligible STA recipient (e.g., a transit operator) that is willing to serve as the recipient of the funds and pass through the funds to the non-profit or City/County, and if they have a project eligible to use.
- **5307 – Eligible recipients** are transit operators that are FTA grantees.
 - Eligible subrecipients are non-profit organizations and public agencies that are not FTA grantees are only eligible for Section 5307 funds if they partner with an FTA grantee (transit operator) that is willing to serve as the direct recipient of the Section 5307 funds and pass through the funds to the subrecipient non-profit or public agency.
 - Per FTA’s 5307 circular (FTA C 9030.1E), 5307 projects must provide for the “development” or “maintenance” of eligible job access and reverse commute services.
 - Development projects are new projects that meet the statutory definition and were not in service as of December 4, 2015. This includes project that expand the service area or hours of operation for an existing service.
 - Maintenance projects are projects that continue and maintain job access and reverse commute projects and services that received funding under the former Section 5316 JARC program.

Available Funds, Local Match Requirements, and Programing

Sonoma County’s share of Lifeline Cycle V funds subject to this call total up to \$1.5 million, from up to \$1.1 million in STA funds and up to \$423,160 in 5307 funds, covering a two-year programming cycle from Fiscal Year (FY) 2016-17 through FY 2017-18.

Estimated Funding Amounts for Sonoma County

Funding Source	FY 2016-17	FY 2017-18	Two year total	Local Match
STA ⁻¹	\$562,796	\$532,193	\$1,094,989	20%
5307	\$209,439	\$213,721	\$423,160	Capital – 20%
<i>Large UZA - Santa Rosa</i>	<i>\$168,119</i>	<i>\$171,556</i>	<i>\$339,675</i>	Operating – 50% ⁻²
<i>Small UZA - Petaluma</i>	<i>\$41,320</i>	<i>\$42,165</i>	<i>\$83,485</i>	Auto-related – 50%
Totals:			\$1,518,149	

¹ STA figures represent 95% of estimated funding for programming. See Programming Variability.

² STA funds may be used to cover 30% of the difference for projects that are eligible for *both* 5307 and STA funds.

Funding Allocation: As the Lifeline Program Administrator for Sonoma County, the SCTA is electing to allocate all of the STA and Section 5307 funds directly to transit operators for Lifeline transit operations within the county to address the sustainability of fixed-route operations. Projects must be identified as Lifeline projects before transit operators can claim funds, and will be subject to Lifeline Transportation Program reporting requirements.

Programmable Funding Amounts for Lifeline Transit Operations in Sonoma County

Operator	STA	5307	Total from both sources
Petaluma Transit	\$132,107	\$51,053	\$183,159
Santa Rosa CityBus	\$383,261	\$148,112	\$531,373
Sonoma County Transit	\$579,621	\$223,995	\$803,616
<i>Total:</i>	<i>\$1,094,989</i>	<i>\$423,160</i>	<i>\$1,518,149</i>

Programming Variability: Funds in FY 2018 are preliminary projections, subject to revision based on actual revenue generation for STA funds and federal appropriations for Section 5307 funds; therefore, sponsors should plan to defer the start of the projects selected for these funds until the funding is appropriated and secured. SCTA will work with sponsors and MTC to program funds in years requested to the extent possible.

MTC has requested that applicants are to request only 95% of STA estimates for FY 2018. The total STA estimate is \$1,122,999 for Sonoma County. Due to the uncertainty of STA funding in general, final STA amounts could be lower or higher. SCTA will inform MTC that should the remaining 5% become available (in whole or the part), it is to be applied to approved Cycle V projects.

Section 5307 Geographic Allocation: Lifeline Cycle V Section 5307 funding is to benefit projects serving the both Small and Large Urban Areas (a link to the Urbanized Area Map is online at scta.ca.gov/projects/funding). Projects serving only the Santa Rosa Urbanized Area may only apply for the funding set aside for the Santa Rosa Urbanized Area (\$339,675). Projects serving only the Petaluma Urbanized Area may only apply for the funding set aside for the Petaluma Urbanized Area (\$83,485). Projects that provide service in both urbanized areas may apply for funding from both areas.

Schedule

Date	Action
February 15, 2018	Call for Projects released
March 14, 2018	Lifeline Application Workshop
March 30, 2018	Applications due to SCTA for all fund sources
April 11, 2018	Recommended Program of Projects to Transit TAC
April 30, 2018	Local resolutions from project sponsors due to SCTA for all sources
May 14, 2018	Lifeline Program of Projects to SCTA Board of Directors for consideration
May 15, 2018	Program of Projects to MTC
June 2018*	Submit TIP amendments for 5307
July 2018	MTC Commission approval of projects
After July Commission Approval	STA Operators can file claims for Lifeline Cycle 5 STA funds
Once TIP Amendment is federally approved	5307 Deadline for transit operators (FTA grantees) to submit FTA grants for FY17 and FY18 funds

** Due date for final 2017 TIP amendment tentatively scheduled for mid-June 2018, subject to change. If projects are not included in final 2017 TIP amendment, the projects can be submitted via FMS for initial 2019 TIP in late 2018.*

Resources

Lifeline Cycle V Guidance and application materials are available online at scta.ca.gov/projects/funding.

Community-Based Transportation Plans (CBTP) - The *Roseland Community Based Transportation Plan*, the *Healdsburg Community Based Transportation Plan*, *The Springs Community Based Transportation Plan*, and the *Lower Russian River Community Based Transportation Plan* are available at www.scta.ca.gov/library-archive (see Planning Documents\Community Based Transportation Plans).

MTC's Coordinated Plan is online: <http://mtc.ca.gov/our-work/plans-projects/other-plans/coordinated-public-transit-human-services-transportation-plan>.

Communities of Concern adopted in Plan Bay Area and the latest socioeconomic data from the US Census can be found in Map 1 of the Plan Bay Area 2040 Equity Analysis Report: http://2040.planbayarea.org/sites/default/files/2017-07/Equity_Report_PBA%202040%207-2017.pdf.

SCTA defined Communities of Concern and other defined criteria are available at <http://scta.ca.gov/planning/comprehensive-transportation-plan/sonoma-disadvantaged-communities/>.

Contact Information

You are encouraged to contact Dana Turrey by e-mail or telephone with any questions. Judis Santos (jsantos@bayareametro.gov), MTC's Lifeline Transportation Program Manager, is also an information resource.

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