

Countywide Bicycle & Pedestrian Advisory Committee

MEETING AGENDA

May 22, 2018- 1:30 p.m.

Sonoma County Transportation Authority
SCTA Large Conference Room
490 Mendocino Avenue, Suite 206
Santa Rosa, California 95401

ITEM

1. Introductions
2. Approval of Meeting Notes: March 27, 2018 - **DISCUSSION / ACTION***
3. Public Comment
4. Roundtable updates – Discussion
5. Bike Share Update – Discussion
6. Active Transportation Program, Cycle 4 Call for Projects
 - 6.1. Final Application Forms Available May 16 - <http://catc.ca.gov/programs/atp/> - Information
 - 6.2. Call for Projects and Application Technical Workshop/Webinar, <http://files.constantcontact.com/ca01ba7c601/77332257-caeb-43b9-8374-eaddb05bfde6.pdf> – Information*
 - 6.3. Updated Disadvantaged Communities Map, <http://arcg.is/1S9mem> – Discussion
7. Caltrans District 4 Bicycle Plan, Final Report available www.dot.ca.gov/d4/bikeplan – Discussion
8. Rectangular Rapid Flashing Beacons (RRFB), Caltrans interim blanket approval <http://www.dot.ca.gov/trafficops/camutcd/interim.html> – Information
9. TFCA/TDA3 FY 17-18 Quarter 3 Report – Information*
10. Articles and Events of Interest – Information
 - 10.1. May is Bike Month – Bay Area Bike Challenge - <https://www.lovetoride.net/>
11. Other Business / Comments / Announcements – Discussion
12. Adjourn – **ACTION**

*Materials attached

**Materials to be handed out

The next **SCTA/RCPA** meeting will be held June 11, 2018

The next **CBPAC** meeting will be held July 24, 2018

Copies of the full Agenda Packet are available at www.scta.ca.gov.

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COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of March 27, 2018

ITEM

1. Introductions

Meeting called to order at 1:33 by Chair Jon Paul Harries.

Committee Members: Jon Paul Harries, Chair, City of Cotati; Cutis Bates, City of Petaluma; Nancy Adams, Vice Chair, City of Santa Rosa; Dana Morrison, City of Sebastopol.

Guests: Brittany Lobo, Sonoma County Department of Human Services; Tina Panza, Sonoma County Bicycle Coalition.

Staff: Dana Turrey; Drew Nichols.

2. Approval of Meeting Notes: January 23, 2018 - DISCUSSION / ACTION*

Approved as submitted.

3. Public Comment

N/A

4. Roundtable updates – Discussion

City of Cotati:

Jon Paul Harries announced the City has kicked off the wayfinding program and are in the information gathering stage.

City of Santa Rosa:

Nancy Adams discussed with the committee the recent work on the 2018 Santa Rosa Bicycle and Pedestrian Master Plan Update. Residents are encouraged to take the survey. A link to the website is included on the agenda under Item 11.3.

City of Sebastopol:

Dana Morrison discussed the continued bicycle and pedestrian improvements on Highway 116 by

Caltrans. The Covert Lane median has been removed and bicycle lanes have been added in its place.

Sonoma County Bicycle Coalition:

Tina Panza announced the Green Sneaker sign up has begun with 20 schools already signed up and promoting.

The essay and art contest for students ended in February, and awards will be distributed at a reception on April 10th. The reception will showcase the essays and the art.

Bike workshops are beginning again with the first one scheduled in Sebastopol. Ms. Panza noted the workshop for Petaluma still has space for interested individuals/families.

Furthermore, the Sonoma County Bicycle Coalition will be having another pre-bike to work social at the bike coalition offices.

County of Sonoma, Regional Parks:

Ken Tam announced that two feasibility studies - the Petaluma to Sebastopol Trail and the Bay Trail connection feasibility study for Sears Point – were accepted by the Sonoma County Board of Supervisors in February and March respectively. These studies are available online.

Sonoma County DHS:

Brittany Lobo briefly updated the committee that walking audits for the high school Safe Routes to School program are ongoing.

5. Measure M Strategic Plan Update – Information*

Dana Turrey included the schedule for the committee’s informational purposes. This is a call for new programming, not a call for new projects.

6. Transportation Development Act, Article 3, FY19 Program of Projects

Dana Turrey recalled that a Call for Projects was published in January for TDA3 projects. Applications from the City of Santa Rosa and the Town of Windsor were received.

Staff is requesting a recommendation from the CBPAC to the SCTA Board of Directors for consideration.

Curtis Bates moved to recommend the Program of Projects to the SCTA Board of Directors, Nancy Adams second. The recommendation was approved unanimously.

Ms. Turrey noted this will also be presented to the SCTA Technical Advisory Committee, and then presented to the SCTA Board of Directors.

7. Active Transportation Program, Cycle 4 Update - Discussion

7.1. Technical Assistance Opportunity, Active Transportation Resource Center

Dana Turrey provided information to the committee. An updated schedule was included in the agenda packet with the staff report.

The Call for Projects will be released in May, with applications due in July.

A grant opportunity for technical assistance from the ATP Resource Center was included.

8. Wayfinding on Regional Networks/Trails – Discussion

Jon Paul Harries discussed the recent review of wayfinding signage in Cotati and inquired about previous efforts to have uniform wayfinding signage in the region. One of the compelling questions asked was how to direct individuals outside of Cotati, especially with regards to the regional network.

The committee discussed the definitions of the regional network, and its importance.

Ken Tam added that the Sonoma County Regional Parks wayfinding system is evolving, and discussed identifiers and branding challenges.

Nancy Adams discussed the challenges of signage in terms of maintenance. Many questions arise wondering for whom will use the signs, especially acknowledging that most bicycle riders in Sonoma County already know the area.

Ms. Adams also added that the City is currently using standard, unbranded signs and wondered what the goal is and what is hoped to achieve the goal.

Mr. Harries added an idea is to reduce the amount of signs already in place in the region.

Mr. Tam included another approach, suggesting wayfinding signs on corners where the trails intersect.

Dana Turrey added, from SCTA’s perspective, if this discussion continues, it it can be included in the countywide bicycle and pedestrian master plan.

Curtis Bates suggested the idea of developing a smartphone app, since conversations with the bicycle community have shown there are not a lot

of county connectivity signs and signs are difficult to maintain.

9. Bike Share Capital Grant Update – Discussion

This is a standing item to provide an update as the program develops.

Dana Turrey reported a draft agreement from MTC has been received. SCTA and the Transportation Authority of Marin (TAM) will provide comments and return to MTC for further work. This funding agreement will establish the foundation for eligible costs, timeframes, and the use of Clipper as an identifier.

Nancy Adams advocated to develop the agreement as easiest as possible so it is most likely to succeed.

The funding should be available July 1st. An agreement between SCTA, TAM, and the cities will then will be developed.

The next step in this update will be to establish the agreement with MTC.

Curtis Bates proposed that each city should speak with their respective bicycle and pedestrian committees with rough schedule, so when the agreement with SCTA is ready, the cities are ready.

The committee further discussed the grant requirements for the pilot program and the discussion shifted to the bicycle lockers at the SMART stations.

10. Caltrans District 4 Bicycle Plan Update – Discussion

Dana Turrey reported, after a check in with the project team, that the final plan is awaiting the final signatures for release.

Committee members should be expecting the update soon and it will be sent to the committee when it is available.

11. Articles and Events of Interest

These are provided for the committee’s interest.

11.1 Bike to Work Day is Thursday, May 10th

Tina Panza spoke briefly on those interested on energizer station and to whom to contact.

11.2: Sonoma Bicycle Friendly Community Survey

The City of Sonoma will be submitting an application for a bicycle friendly status.

11.3: Santa Rosa Bicycle and Pedestrian Master Plan Update 2018

This was discussed under roundtable updates.

12. Other Business/Comments/Announcements

Dana Turrey shared the topic of pedestrian crossing signals and the timing of the crossing with a committee, describing the recent discussion at the SCTA Transit Paratransit Coordination Committee.

13. Adjourn

The committee adjourned at 2:35 p.m.

Preparing for ATP Cycle 4

Bay Area Regional Workshops

The Metropolitan Transportation Commission (MTC) will host workshops at locations across the Bay Area to discuss programming the Active Transportation Program (ATP) Cycle 4.

Topics include:

- Statewide vs. Regional Program Guidelines
- Timeline, scoring criteria, and an overview of the five new application types
- Best practices for gathering data
- Lessons learned from previous cycles
- On-site discussion and Q&A with MTC and Caltrans staff

These sessions are open to anyone but will be tailored to new applicants, applicants seeking assistance in preparing a competitive application, and agencies or organizations interested in partnering on an application. For more information on ATP, visit: mtc.ca.gov/our-work/invest-protect/investment-strategies-commitments/protect-our-climate/active-transportation

Locations

North Bay

Friday, June 1, 2018; 1:00 pm – 3:00 pm

Napa Valley Transportation Authority
625 Burnell Street
Napa, CA 94559

Central Bay

Monday, June 4, 2018; 1:30 pm – 3:30 pm

Bay Area Metro Center
375 Beale Street, 1st Floor, Yerba Buena CR
San Francisco, CA 94105

South Bay

Friday, June 8, 2018; 10:00 am – 12:00 pm

City of San Jose
200 East Santa Clara Street, Council Chambers
San Jose, CA 95113



Please register via email to John Saelee at jsaelee@bayareametro.gov, with the subject line: "ATP CYCLE 4 WORKSHOP - (location)". Space is limited for each of the locations so please refrain from submitting an RSVP for multiple locations.

Staff Report

To: SCTA Technical Advisory Committee
From: Dana Turréy, Transportation Planner
Item: Quarterly Status Report of TDA3 and TFCA Projects –FYE 2018 Q3
Date: April 26, 2018

Issue: This report provides the status of TDA3 and TFCA projects not yet fully expended as of March 31, 2018.

Background:

Transportation Development Act, Article 3 (TDA3) Projects						
Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
Santa Rosa	SMART Crossing at Jennings	16-0010-01	\$503,313	\$179,862.05	\$323,450.95* rescinded	6/30/2018
Santa Rosa	Montecito Boulevard Bike Enhancements	17-0010-01	\$40,000	\$38,164.65	\$1,835.35	6/30/2019
Santa Rosa	Citywide Green Bike Lane Transition Enhancements	17-0010-02	\$78,000	\$79.67	\$77,920.33	6/30/2019
Santa Rosa	Citywide Pedestrian Enhancements	17-0010-03	\$47,000	\$29,978.10	\$17,021.90	6/30/2019
Sonoma County - TPW	Bicycle Safety Education Campaign	17-0010-04	\$50,000	\$21,195.41	\$28,804.59	6/30/2019
Sonoma County - RP	West County Trail – Forestville	17-0010-05	\$200,000	\$0.00	\$200,000	6/30/2019
Sebastopol	Class 2 and 3 - Local Streets, Class 2 - SR 116	17-0010-06	\$8,842	\$0.00	\$8,842	6/30/2019
Cotati	Bicycle and Pedestrian Wayfinding Signage	18-0010-01	\$90,000	\$0.00	\$90,000.00	6/30/2020
Santa Rosa	Bicycle and Pedestrian Master Plan Update	18-0010-02	\$192,392	\$0.00	\$192,392.00	6/30/2020
Petaluma	Pedestrian and Bicycle Upgrades, Crystal Lane and Edith Street	18-0010-03	\$79,283	\$79,283.00	\$0	6/30/2020

Project costs must be incurred prior to the TDA3 expiration date (typically June 30). Sponsors must submit invoices no later than August 31 for any funds expiring June 30. Please submit invoices to MTC (Cheryl Chi CChi@mtc.ca.gov) and copy SCTA (Dana Turréy dana.turrey@scta.ca.gov).

Transportation Fund for Clean Air (TFCA) Projects, County Program Manager Fund						
Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
Petaluma	Traffic Signal Coordination Timing Project	16-SON-05	\$100,000.00	\$ 65,272.66	\$ 34,727.34	10/26/2018
Santa Rosa CityBus	Trip Reduction Incentive Programs	17-SON-01	\$234,670.00	\$164,258.56	\$70,411.44	12/08/2018
Santa Rosa Public Works	Public Access EV Chargers, Courthouse Square	17-SON-02	\$25,000.00	\$0	\$25,000.00	12/08/2018
Sonoma County Transit	Transit Marketing	17-SON-03	\$71,265.00	\$0	\$71,265.00	12/08/2018
Sonoma County Transit	Airport Business Park Shuttle	17-SON-04	\$70,000.00	\$0	\$70,000.00	12/08/2018
Sebastopol Public Works	Local Streets Bicycle Gap Closures	17-SON-05	\$50,000.00	\$0	\$50,000.00	12/08/2018
Petaluma Transit	Transit Marketing	17-SON-07	\$67,731.00	\$30,698.72	\$37,032.28	12/08/2018
Petaluma Transit	Transit Signal Priority	17-SON-08	\$52,724.26	\$0	\$52,724.26	12/08/2018
Santa Rosa	Trip Reduction Incentive Programs	18-SON-01	\$280,817.00	\$0	\$280,817.00	12/07/2019
Petaluma Transit	Transit Marketing	18-SON-02	\$96,514.00	\$0	\$96,514.00	12/07/2019
Sonoma County Transit	Electric Bus Purchase	18-SON-03	\$168,543.00	\$0	\$168,543.00	12/07/2019
SCTA	Emergency Ride Home	18-SON-04	\$70,000.00	\$0	\$70,000.00	12/07/2019

Final Reports for TFCA projects completed before December 31, 2017 will be due to SCTA in May 2018. Interim Reports are due for all other open projects in October 2018.

Please submit all TFCA invoices by June 24 for any expenses incurred in that fiscal year.

Action:

Please contact Dana Turr y at dana.turrey@scta.ca.gov with any questions or corrections.