

## Countywide Bicycle & Pedestrian Advisory Committee

### MEETING AGENDA

**September 25, 2018– 1:30 p.m.**

Sonoma County Transportation Authority  
SCTA Large Conference Room  
490 Mendocino Avenue, Suite 206  
Santa Rosa, California 95401

#### ITEM

1. Introductions
2. Approval of Meeting Notes: July 24, 2018 - **DISCUSSION / ACTION\***
3. Public Comment
4. Roundtable Updates – Discussion
5. Complete Streets Checklists – **DISCUSSION / ACTION\***
6. Bike Share Updates – Discussion
7. TFCA/TDA3 FY 17-18 Quarter 4 Report – Information\*
8. Articles and Events of Interest – Information
  - 8.1. California Clean Air Day is October 3, 2018 - <https://cleanairday.org/>
  - 8.2. Car Free Day is September 22, 2018 - <https://www.awarenessdays.com/awareness-days-calendar/world-car-free-day-2018/>
9. SCTA relocation to 411 King Street is planned in October 2018 - Information
10. Other Business / Comments / Announcements – Discussion
11. Adjourn – **ACTION**

\*Materials attached

\*\*Materials to be handed out

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The next **SCTA/RCPA** meeting will be held October 8, 2018

The next **CBPAC** meeting will be held November 27, 2018

Copies of the full Agenda Packet are available at [www.scta.ca.gov](http://www.scta.ca.gov).

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COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of July 24, 2018

ITEM

**1. Introductions**

Meeting called to order at 1:33 by Chair Jon-Paul Harries.

Committee Members: Jon-Paul Harries, Chair, City of Cotati; Jeff Stutsman, City of Petaluma; Nancy Adams, City of Santa Rosa; Mona Ibrahim, Town of Windsor; Elizabeth Tyree, County of Sonoma Regional Parks; Joe Morgan, Citizen Rep., County of Sonoma.

Guests: Jason Chan, Town of Windsor.

Staff: Dana Turrey; Drew Nichols.

**2. Approval of Meeting Notes: May 22, 2018 - DISCUSSION / ACTION\***

Approved as submitted.

**3. Public Comment**

N/A

**4. Roundtable updates – Discussion**

*City of Cotati:*

Jon Paul-Harries updated the committee on continued work on the bicycle and pedestrian wayfinding project. The design is almost complete, and the next step will include location scouting.

*City of Petaluma:*

No updates present.

*City of Santa Rosa:*

Nancy Adams reported on the Bicycle and Pedestrian Master Plan update. The bicycle and pedestrian networks have been drafted and included over 1,300 survey responses and over 700 interactive mapping responses.

The Bicycle and Pedestrian Board has reviewed the draft and were pleased with the contents. The next open house for public outreach will be at the Rincon Valley library.

Furthermore, Ms. Adams spoke on the improvements on the roadways. City Staff will start painting green bicycle lanes on Santa Rosa Avenue and Third Street in August and crosswalk enhancements will be beginning soon.

*County of Sonoma, Regional Parks:*

Elizabeth Tyree announced the release of the Lower Russian River Trail feasibility study RFP. The trail is expected to start at Mirabel Road in Forestville and extend along River Road to Highway 1.

Ms. Tyree also announced the 2018 trails challenge.

*Sonoma County Transit:*

Steven Schmitz spoke on the advertisements promoting bicycle safety that are starting.

*Town of Windsor:*

Mona Ibrahim reported on the recent ATP grant application submitted for bicycle and pedestrian safety at Windsor River Road.

**5. Active Transportation Program, Cycle 4 Applications due July 31<sup>st</sup>**

This is included for the committee’s informational purpose. The Town of Windsor has submitted for crosswalk and rail guard improvements, and the City of Petaluma for Safe Routes to School improvements.

**6. TFCA/TDA3 FY 17-18 Quarter 4 Report**  
This item was tabled to be presented for the next meeting.

**7. Bike Share Update**

- 7.1. SMART Access Program, Staff report and Presentation
- 7.2. Others – Discussion

Dana Turrey updated the committee on the SMART access bicycle share program. This is a joint pilot program with the Transportation Authority of Marin (TAM) with funding totaling \$826,000 awarded by MTC.

Ms. Turrey described the timeline and noted the finalized agreement was approved by the SCTA Board of Directors in July. TAM will consider the item this week. A Request for Information is set to be issued before an RFP to understand what technology is available, confirm latest technologies, models, and associated costs.

The pilot program goals are to support SMART ridership with the first and last mile connections, and locations sited around the stations in Santa Rosa, Rohnert Park, Cotati, and Petaluma. A technical advisory committee/steering committee is sought to be assembled to review information received in response to the RFI and will include city staff from both counties.

Ms. Turrey further described the program implementation outline and action plan. MTC has required that Clipper is used as a medium of identification.

Elizabeth Tyree wondered if areas in the county are included, such as the Airport SMART station, in the bike share program as well as with the cities.

Ms. Turrey responded the Airport SMART station was not included in the grant application, but the

option is still available if there is interest from the bicycle share vendor and sufficient funding.

Nancy Adams suggested to consider a SMART Board member for the policy advisory committee.

Ms. Turrey responded to the suggested by mentioning SCTA Director Jake Mackenzie, and Marin has three.

The RFI is currently in draft form. The committee continued discussing the elements the RFI is seeking to study. Updates will be provided to the committee as they develop.

Mr. Harries asked how Clipper is used as an identifier.

Ms. Turrey responded the Ford GoBike system – the Bay Area bike share program – uses clipper as an identifier.

Ms. Turrey further discussed an effort with Ford GoBike to enable Clipper as a payment method. SCTA will follow this effort and consider whether it could apply to the SMART access program.

**8. Other Business/Comments/Announcements**

Dana Turrey announced the RCPA had recently submitted a grant for the BAAQMD Climate Protection Program for an E-bike bulk discount incentive program, which would be similar to Sonoma Clean Power’s DriveEV program.

Additionally, the SCTA has started a countywide emergency ride home program.

Jon Paul Harries commented the Sonoma County Airport has no transportation between the Airport SMART station and the airport.

Ms. Turrey responded that Sonoma County Transit runs a limited shuttle between the station and the airport and is connected with the SMART train schedule.

**9. Adjourn**

The committee adjourned at 2:23 p.m.

## Staff Report

**To:** Countywide Bicycle and Pedestrian Advisory Committee

**From:** Dana Turrey, Transportation Planner

**Item:** Complete Streets Checklists, Proposed Active Transportation Program Cycle 4 Projects

**Date:** September 25, 2018

**Issue:**

Review Complete Streets Checklists of the various applications for the Active Transportation Program Cycle 4 funding and provide comments to SCTA prior to or at the Countywide Bicycle and Pedestrian Advisory Committee Meeting on September 25, 2018.

**Background:**

As part of Regional Complete Streets (and Routine Accommodation of Pedestrian and Bicyclists) Policy, project applicants for Active Transportation Program (ATP) funding are required to fill out a Complete Streets Checklist on the MTC website. The Complete Streets Checklists are available for all members of the public, but in particular, members of the county’s Bicycle and Pedestrian Advisory Committees to review prior to consideration by the MTC.

All ATP Cycle 4 applicants have created checklists associated with their proposed projects, which are available for review at: <http://completestreets.mtc.ca.gov/>. Once at this website, at the left hand side of the page there is a search engine. Select Sonoma County and year listed below to find the projects currently under consideration. By selecting each individual project, you will be taken to another link where the checklist may be selected. The project titles, in no particular order, are as follows:

Project Title	Project Sponsor	Year Submitted
West Sebastopol Bicycle Connectivity and Pedestrian Enhancements	Sonoma County	2018
Moorland Pedestrian and School Access	Sonoma County	2018
SMART Pathway Windsor to Petaluma Gap Closure Project	SMART	2018
SMART Pathway Santa Rosa to Rohnert Park Gap Closure Project	SMART	2018
Windsor River Road/Windsor Road Multimodal Accessibility and Safety Improvements	Windsor	2017

**Staff Recommendation:**

Staff recommends that committee members navigate to the above mentioned website and review each of the projects and provide comments on said projects to SCTA staff at or before the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) meeting on September 25 at 1:30:00 a.m. Comments may be submitted by email to Dana Turrey at [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov) or in person at the CBPAC meeting on September 25, 2018.

## Staff Report

**To: SCTA Technical Advisory Committee**

**From: Dana Turréy, Transportation Planner**

**Item: Quarterly Status Report of TDA3 and TFCA Projects –FYE 2018 Q4**

**Date: August 23, 2018**

**Issue:** This report provides the status of TDA3 and TFCA projects not yet fully expended as of June 30, 2018. Projects in **red** have upcoming expiration dates.

**Background:**

Transportation Development Act, Article 3 (TDA3) Projects						
Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
Santa Rosa	Montecito Boulevard Bike Enhancements	17-0010-01	\$40,000	\$38,164.65	\$1,835.35	6/30/2019
Santa Rosa	Citywide Green Bike Lane Transition Enhancements	17-0010-02	\$78,000	\$79.67	\$77,920.33	6/30/2019
Santa Rosa	Citywide Pedestrian Enhancements	17-0010-03	\$47,000	\$29,978.10	\$17,021.90	6/30/2019
Sonoma County - TPW	Bicycle Safety Education Campaign	17-0010-04	\$50,000	\$22,748.08	\$27,251.92	6/30/2019
Sonoma County - RP	West County Trail – Forestville	17-0010-05	\$200,000	\$0.00	\$200,000	6/30/2019
Sebastopol	Class 2 and 3 - Local Streets, Class 2 - SR 116	17-0010-06	\$8,842	\$0.00	\$8,842	6/30/2019
Cotati	Bicycle and Pedestrian Wayfinding Signage	18-0010-01	\$90,000	\$27,866.02	\$62,133.98	6/30/2020
Santa Rosa	Bicycle and Pedestrian Master Plan Update	18-0010-02	\$192,392	\$0.00	\$192,392.00	6/30/2020
Petaluma	Pedestrian and Bicycle Upgrades, Crystal Lane and Edith Street	18-0010-03	\$79,283	\$79,283.00	\$0	6/30/2020

Project costs must be incurred prior to the TDA3 expiration date (typically June 30). Sponsors must submit invoices no later than August 31 for any funds expiring June 30. Please submit invoices to MTC Accounts Payable [acctpay@bayareametro.gov](mailto:acctpay@bayareametro.gov), and copy SCTA (Dana Turréy [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov)).

### Transportation Fund for Clean Air (TFCA) Projects, County Program Manager Fund

Jurisdiction	Project	ID	Programmed Amount	Funds Expended	Funds Remaining	Funds Expire
Petaluma	Traffic Signal Coordination Timing Project	16-SON-05	\$100,000.00	\$100,000.00	\$0	10/26/2018
Santa Rosa CityBus	Trip Reduction Incentive Programs	17-SON-01	\$234,670.00	\$234,670.00	\$0	12/08/2018
Santa Rosa Public Works	Public Access EV Chargers, Courthouse Square	17-SON-02	\$25,000.00	\$0	\$25,000.00	12/08/2018
Sonoma County Transit	Transit Marketing	17-SON-03	\$71,265.00	\$0	\$71,265.00	12/08/2018
Sonoma County Transit	Airport Business Park Shuttle	17-SON-04	\$70,000.00	\$70,000.00	\$0	12/08/2018
Sebastopol Public Works	Local Streets Bicycle Gap Closures	17-SON-05	\$50,000.00	\$0	\$50,000.00	12/08/2018
Petaluma Transit	Transit Signal Priority	17-SON-08	\$52,724.26	\$52,724.26	\$0	12/08/2018
Santa Rosa	Trip Reduction Incentive Programs	18-SON-01	\$280,817.00	\$64,027.47	\$216,789.53	12/07/2019
Petaluma Transit	Transit Marketing	18-SON-02	\$96,514.00	\$0	\$96,514.00	12/07/2019
Sonoma County Transit	Electric Bus Purchase	18-SON-03	\$168,543.00	\$0	\$168,543.00	12/07/2019
SCTA	Emergency Ride Home	18-SON-04	\$70,000.00	\$0	\$70,000.00	12/07/2019

Final Reports for TFCA projects completed before June 30, 2018, and Interim Reports for all open projects are due in October 2018.

Please submit all TFCA invoices by June 24 for any expenses incurred in that fiscal year.

**Action:**

Please contact Dana Turr y at [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov) with any questions.