

## Technical Advisory Committee

### MEETING AGENDA SCTA Headquarters Office

**December 6, 2018 – 1:30 p.m.**

Sonoma County Transportation Authority  
Large Conference Room

**PLEASE NOTE NEW ADDRESS**

**411 King Street, Second Floor  
Santa Rosa, California 95404**

Nearest Public Parking is available in the 5<sup>th</sup> Street Garage

#### ITEM

1. Introductions
2. Public Comment
3. Approval of Minutes, September 27, 2018\*
4. Measure M **DISCUSSION**
  - 4.1. Measure M Invoicing/Obligation Status\*
  - 4.2 2019 Strategic Plan Update (Plan approved at the November 5<sup>th</sup> SCTA Board Meeting)
  - 4.3 17/18 Maintenance of Effort due from all Local Street Rehabilitation recipients by 2/15/2019
  - 4.4 Road Repair and Accountability Act (SB-1), Local Partnership Program (LPP)
5. Regional Information Update **ACTION**
  - 5.1 Inactive Federal Obligation Status\*: **project sponsors should be prepared to address status of inactive obligations at the meeting:** <http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>  
**Currently Inactive: Sonoma County, Santa Rosa, Healdsburg, Sebastopol, and Windsor**
6. SCTA Travel Modeling Program Update **DISCUSSION**
  - 6.1 Travel Behavior Study
  - 6.2 Travel Model Validation Status
7. Possible Workshop/Training **DISCUSSION**
  - 7.1 Encroachment Permits, PEERs, and Cooperative Agreements with Caltrans  
*This item is to determine interest in attendance and to discuss possible locations to hold such a workshop*
8. Other Business / Comments / Announcements **DISCUSSION**
9. Adjourn **ACTION**

\*Materials attached.

\*\*Materials distributed separately

The next **SCTA** meeting will be held **December 10<sup>th</sup>, 2018**  
The next **TAC** meeting will be held on **January 24<sup>th</sup> 2019**

Copies of the full Agenda Packet are available at [www.scta.ca.gov](http://www.scta.ca.gov)

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format, or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA at least 72 hours prior to the meeting to ensure arrangements for accommodation.

SB 343 DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Materials related to an item on this agenda submitted to the **Technical Advisory Committee** after distribution of the agenda packet are available for public inspection in the Sonoma County Transportation Authority office at 490 Mendocino Ave., Suite 206, during normal business hours.

TAC Voting member attendance – (6 Month rolling 2017/2018)

Jurisdiction	January	March	April	May	June	August	September
Cloverdale Public Works	✓	✓	✓		✓	✓	✓
Cotati Public Works		✓	✓	✓	✓	✓	✓
County of Sonoma DHS*	✓					✓	✓
County of Sonoma PRMD*							
County of Sonoma Regional Parks*	✓			✓	✓		
County of Sonoma TPW*	✓	✓	✓	✓	✓	✓	✓
Healdsburg Public Works	✓	✓	✓	✓	✓		✓
Petaluma Public Works & Transit	✓	✓	✓	✓		✓	✓
Rohnert Park Public Works	✓		✓	✓	✓	✓	
Santa Rosa Public Works**	✓	✓	✓	✓	✓	✓	
Santa Rosa Transit**							
Sebastopol Public Works	✓		✓				✓
SMART				✓		✓	
Sonoma County Transit*							
Sonoma Public Works	✓	✓	✓	✓	✓	✓	✓
Windsor Public Works	✓	✓	✓	✓	✓	✓	

\*One Vote between all

\*\*One Vote between all

NB: No meeting held in February, July, October or November

**TECHNICAL ADVISORY COMMITTEE MEETING NOTES**

**Meeting Notes of September 27, 2018**

**ITEM**

**1. Introductions**

Meeting called to order at 1:33 p.m. by Katherine Wall.

Committee Members: Katherine Wall, Chair, City of Sonoma; Henry Mikus, City of Sebastopol; Larry Zimmer, City of Healdsburg; Jeff Stutsman, City of Petaluma; Craig Scott, City of Cotati; Eric Janzen, City of Cloverdale; Steve Urbanek, Sonoma County Transportation and Public Work; Brittany Lobo, Sonoma County Department of Health Services.

Guests: Steve Birdlebough, Sonoma County Transportation and Land Use Coalition.

Staff: Seana Gause; Chris Barney; Tanya Narath; Drew Nichols.

**2. Public Comment**

N/A

**3. Approval of Minutes, August 23<sup>th</sup>, 2018\* - ACTION**

Approved as submitted, with abstentions from Henry Mikus and Larry Zimmer.

**4. Measure M – DISCUSSION/ACTION**

**4.1. Measure M Invoicing/Obligation Status\***

These are included in the agenda packet for the committee’s information.

**4.2. Measure M Annual Reporting Letter Status**

Seana Gause reported all jurisdictions have submitted their annual reporting letters. As informational item, this will be presented to the SCTA Citizen’s Advisory Committee and the Board of Directors.

**4.3. 2019 Strategic Plan Update\***

Seana Gause spoke on the recent draft of the Measure M Strategic Plan update. The committee is encouraged to review the document to ensure the information is correct, given the document is a programming document that is available to the public for the next five years.

This document was presented to the SCTA Citizen’s Advisory Committee and comments were received.

Ms. Gause displayed the draft Measure M Strategic Plan update and described the contents.

Ms. Gause requested the committee to inform staff on any items that need corrections, updates, or adjustments. These comments are appreciated and due by October 5<sup>th</sup>, 2018.

Furthermore, Staff will be seeking a conditional approval from the SCTA Board of Directors. This conditional approval will be dependent on the outcome of Proposition 6.

This draft document is available on the SCTA website.

Katherine Wall asked in regards to the MOE of Measure M if this will mirror the SB-1 MOE.

Ms. Gause responded this will need to be addressed again in the future.

Steve Urbanek asked about the main difference between SB-1 and the Measure M MOE.

Ms. Wall responded the SB-1 MOE is not a reported MOE. The MOE tracks the average spending from FY9/10, FY10/11, and FY11/12.

Measure M has a baseline set, although is more of a countywide goal.

Ms. Gause added this is interpreted as a countywide goal. Initially each jurisdiction will be averaged out; however, considering the countywide aggregate has become simpler.

## **5. Regional Information Update – Discussion**

### 5.1. Inactive Federal Obligation Status\*

Seana Gause announced the pothole report was released by MTC and staff are prepared to update the elected officials on the report's description for each jurisdiction.

The pothole report generally increases media inquiries.

Furthermore, Ms. Gause reviewed the inactive obligation list and asked if there are any changes made since the previous meeting.

The goal is to have 2% state- and nationwide projects inactive.

## **6. Project Initiation Document Workplan with Caltrans for FY 18/19-FY20/21**

Seana Gause spoke on the Caltrans Project Initiation Document Workplan. A work plan must be submitted for the projects that Caltrans will work on.

Alejandro Perez requested to add the Highway 101 Pedestrian Overcrossing to the list and to remove the Shiloh Road Interchange project.

## **7. Other Business / Comments / Announcements – Discussion**

Chris Barney briefly updated the committee on the collection of data for the travel demand model. SCTA staff or consultants (TJKM) will be reaching out to request recent traffic counts (2013 or newer) to be used to validate the model.

## **8. Adjourn – Action**

The committee adjourned at 2:14 p.m.

Sonoma County Transportation Authority  
 Measure M Appropriation/Invoice Status Report  
 FY 16/17

Project Sponsor	Project Name	Measure M Program	Prior Apprp Balance	18/19 Programmed	18/19 Amount Apprp	Appropriation Date	Last Invoice Date	Balance Remaining	Notes
Santa Rosa	Hearn Avenue (Phase 3)	LSP	\$702,020	\$0	\$0	7/10/17	7/10/18	\$702,020	R/W
Santa Rosa	Hearn Avenue (Phase 3)	LSP	\$1,564,248	\$0	\$0	7/10/17	7/10/18	\$1,534,248	PSE
Santa Rosa	Fulton Road Improvements	LSP	\$980,178	\$0	\$0	9/11/17	7/10/18	\$980,178	PSE
Santa Rosa	Fulton Road Improvements	LSP	\$195,100	\$0	\$0	9/11/17	7/10/18	\$195,100	R/W SUP
Sonoma County	Airport Blvd Landscaping	LSP	\$23,696	\$0	\$0	3/27/17	6/26/18	\$23,696	CON SUP
Sonoma County	Airport Blvd Landscaping	LSP	\$350,496	\$0	\$0		6/26/18	\$350,496	CON CAP
Santa Rosa	Santa Rosa Creek Trail	Bike/Ped	\$0	\$52,000	\$52,000	6/11/18		\$52,000	Approp req to Board 6/11/18 for 18/19
Rohnert Park	Access Across 101	Bike/Ped	\$0	\$250,000	\$250,000	6/11/2018		\$250,000	Approp req to Board 6/11/18 for 18/19
SCBC	SRTS (SCBC)	Bike/Ped	\$35,981	\$0	\$0	7/10/17	10/3/18	\$35,981	
SCBC	BTW (SCBC)	Bike/Ped	\$0	\$10,000	\$0		7/6/18	\$0	Need Coop Amend for BTW Prog Yrs
SMART	NWPRR	Bike/Ped	\$414,896	\$0	\$0		5/23/18	\$227,844	(PSE=\$62,203.23); (PAED=\$165,640.96)

\$312,000      \$302,000

\$4,351,564 *total remaining*

projects that are approaching or past 6 months for invoicing or appropriation

\$565,826 Bike Ped Remaining

or projects that are programmed for 18/19 that have not been

appropriated.

\$3,785,738 LSP Remaining

## Staff Report

**To:** Sonoma County Transportation Authority – Technical Advisory Committee

**From:** Seana L. S. Gause, Senior – Programming and Projects

**Item:** Road Repair and Accountability Act (SB-1), Local Partnership Program (LPP)

**Date:** December 6, 2018

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### Issue:

What is the status of the formulaic and competitive programs of the Local Partnership Program in the Road Repair and Accountability Act of 2017 (SB-1) now that Proposition 6 did not succeed?

### Background:

The Local Partnership Program of SB-1 has two sub programs, the Formulaic program and the Competitive program, and receives \$200 million annually. SCTA receives funding from the formulaic program on an annual basis based on a formula derived from the population of the county, the amount of funding brought in by our transportation sales tax (Measure M) and a proportional distribution between the northern and southern half of the state.

### Competitive Program

SCTA, as the taxing authority, is the eligible recipient for these funds. SCTA did not apply for the Competitive program of funds in the first cycle (2017/18 through 2019/20) because the call for projects was released on October 20, 2017 and projects were encouraged to be big, “shovel ready.” The county was in the midst of the Tubbs/Nunns Fires recovery, thus SCTA determined to postpone the call for projects for the competitive program until the second cycle of funding became available. The California Transportation Commission will begin revisions to the guidelines in 2019 and will release a call for projects after any revisions to the guidelines are approved. SCTA staff will be working in the coming months to develop a call for projects of its own in order to be prepared to submit projects for the Competitive program when funding next becomes available. The current Competitive Program evaluation criteria are shown below.

The Commission will give higher priority to the following:

- Projects that are more cost effective
- Projects that can commence construction or implementation earlier
- Projects that leverage more committed funds per program dollar
- Projects that can demonstrate quantifiable air quality improvements, including significant reduction in vehicle-miles travelled.
- Projects that can demonstrate regional and community project support

- Within a Metropolitan Planning Organization, projects that further the implementation of the sustainable communities strategy

2018 Competitive program applications submitted:

[http://catc.ca.gov/programs/sb1/lpp/docs/sb1\\_lpp\\_021318\\_Competitive\\_Receipt\\_Log.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/sb1_lpp_021318_Competitive_Receipt_Log.pdf)

2018 Competitive programs amended adoption was October 17, 2018

[http://catc.ca.gov/programs/sb1/lpp/competitive/docs/101718\\_Amended\\_Competitive\\_LPP.pdf](http://catc.ca.gov/programs/sb1/lpp/competitive/docs/101718_Amended_Competitive_LPP.pdf)

Match was a minimum of 1:1 but successful projects in the Bay Area had ratios of as much as 26:1 . Statewide the match ratios were similar. Types of successful projects in the Bay Area included purchase of hybrid buses, HOV/HOT lane construction, complete streets/road diet improvements, and on-and off-ramp improvements (six total) that received total of \$95,582,000. State-wide the types of successful projects, in addition to the types found in the Bay Area included Bus Rapid Transit corridor improvements, soundwalls, transit station and new railroad track construction, signal synchronization projects and roadway rehabilitations. A total of 27 projects were funded statewide. When a jurisdiction submits multiple projects they must be prioritized and will likely not all be funded.

### **Formulaic Program**

The Formulaic Program has had two cycles available thus far. The first cycle was two years and the following cycles will be programmed annually after completion of the first cycle. CTC will release the formulaic shares each August and program adoption will occur each December. SCTA, as the taxing authority, is the eligible recipient for these funds. According to the guidelines, a project nomination may identify another entity as the implementing agency, and that agency assumes responsibility and accountability for the use and expenditure of the program funds. In practical application, SCTA will approve the project applications and submit on behalf of other entities (agencies who have a master agreement with Caltrans for the Local Assistance process).

During the first cycle, again, the county was in the midst of fire recovery and the City of Santa Rosa was reeling from the impacts to Coffey Park and the rest of the City. The Formulaic funds, similar to the Competitive funds were encouraged to be programmed to “shovel ready” projects. SCTA programmed funding to the City of Santa Rosa (\$573K) for pedestrian and bicycle improvements in and around Coffey Park in order to aid with Fire Recovery, and to the Marin Sonoma Narrows project (\$579) which was in need of a small amount of funding and was through the design phase of the project and well over matched with additional funding.

When the second cycle was made available (2019/20 programming year), the election was fast approaching and the projects were again encouraged to be “ready to go” to have projects programmed and before the public before the election occurred. Because the County was also affected by the fires, funding was programmed to the County of Sonoma for a safety pedestrian improvement project in multiple locations (\$551K).

The last two cycles of formulaic funds have been programmed to “larger” jurisdictions. Because this is the case, SCTA is encouraging the “smaller” jurisdictions to submit projects for consideration in the formulaic program when a call for projects is issued early next year.

A list of the full 2019 statewide formulaic program adoption is located at:

[http://www.catc.ca.gov/programs/sb1/lpp/formulaic/docs/2019\\_Adopted\\_Formulaic\\_LPP.pdf](http://www.catc.ca.gov/programs/sb1/lpp/formulaic/docs/2019_Adopted_Formulaic_LPP.pdf)

The Local Partnership Program guidelines are located here:

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

**Important details include:**

- 1:1 match of local dollars to program dollars. Matching funds cannot come from other programs allocated by the CTC
- Matching funds must be expended concurrently and costs incurred prior to allocation may not be counted as match
- Committed funds shall not be supplanted with LPP funds
- Program funds must be allocated by the CTC and administered by the Caltrans Division of Local Assistance

A schedule for milestones that are known so far is as follows:

CTC begins Guidelines revisions	Early 2019
SCTA begins formulaic and competitive application development	Early 2019
CTC releases formulaic shares for 2020-21 Cycle	June 2019
SCTA approves formulaic project(s) for submittal	November 2019
CTC approves formulaic List of projects statewide	December 2019

**Policy Impacts:**

None

**Fiscal Impacts:**

SCTA will be issuing a call for projects shortly after the guidelines are revised by the CTC. This is expected to occur in the first half of 2019. The amount of funds available is expected to be between \$500K and \$600K annually for the formulaic program and a minimum request size of \$2M for the competitive program.

**Staff Recommendation:**

None, this item is for discussion purposes only.

Inactive Obligations  
Local, State Administered/Locally Funded and Rail Projects

Updated on 11/16/2018

Project No.	Status	Agency Action Required	Reason for Delay	State Project No	Prefix	District	County	Agency	RTPA	MPO	Description	Latest Date	Authorization Date	Last Expenditure Date	Last Action Date	Program Codes	Total Cost	Federal Funds	Expenditure Amount	Unexpended Balance
5027010	Inactive	Carry over project. Provide status update to DLAE immediately.		04924820L	BRLS		4 SON	Healdsburg	Metropolitan Transportation Commission	Metropolitan Transportation Commission	HEALDSBURG AVE. BRIDGE OVER THE RUSSIAN RIVER 20C0065, BRIDGE REHABILITATION	9/26/2017	7/8/2009	9/26/2017	9/26/2017	M240,L1CE,L1CO	\$17,966,546.00	\$15,173,157.00	\$14,537,964.76	\$635,192.24
5123015	Inactive	Carry over project. Provide status update to DLAE immediately.		0414000170L	STPL		4 SON	Sebastopol	Metropolitan Transportation Commission	Metropolitan Transportation Commission	KEATING AVENUE FROM NORTH MAIN STREET TO PITT AVENUE, REHABILITATE ROADWAY (TC)	9/13/2016	3/26/2015	9/13/2016	9/13/2016	M23E	\$249,392.00	\$249,392.00	\$166,262.07	\$83,129.93
5028072	Inactive	Carry over project. Invoice under review by Caltrans. Monitor for progress.		0414000295L	CML		4 SON	Santa Rosa	Metropolitan Transportation Commission	Metropolitan Transportation Commission	THIRD ST BETWEEN MORGAN AND B ST. PEDESTRIAN IMPROVEMENTS	8/31/2017	2/7/2014	8/31/2017	8/31/2017	Z240,Z003,M003	\$727,118.00	\$643,120.00	\$563,353.50	\$79,766.50
5920137	Future	Invoice under review by Caltrans. Monitor for progress.		0413000089L	STPLZ		4 SON	Sonoma County	Metropolitan Transportation Commission	Metropolitan Transportation Commission	WOHLER ROAD OVER RUSSIAN RIVER BR#20C0155 SEISMIC RETROFIT (TC)	3/28/2018	4/8/2013	3/28/2018	5/4/2018	Z233,M2E3,M233	\$1,650,000.00	\$1,650,000.00	\$743,610.07	\$906,389.93
5920145	Future	Invoice under review by Caltrans. Monitor for progress.		0415000026L	STPLNI		4 SON	Sonoma County	Metropolitan Transportation Commission	Metropolitan Transportation Commission	SONOMA COUNTYWIDE, SAFE ROUTE TO SCHOOL PROGRAM	2/14/2018	3/12/2015	2/14/2018	2/14/2018	M23E	\$1,558,000.00	\$1,379,000.00	\$773,530.56	\$605,469.44
5920146	Future	Invoice under review by Caltrans. Monitor for progress.		0415000064L	BRLO		4 SON	Sonoma County	Metropolitan Transportation Commission	Metropolitan Transportation Commission	KING RIDGE RD OVER BIG AUSTIN CREEK, REPLACE BRIDGE (TC)	3/30/2018	9/16/2014	3/30/2018	3/30/2018	M2E3,M233	\$628,000.00	\$628,000.00	\$218,546.90	\$409,453.10
5920059	Future	Invoice under review by Caltrans. Monitor for progress.		04071764L	STPLZ		4 SON	Sonoma County	Metropolitan Transportation Commission	Metropolitan Transportation Commission	SONOMA CREEK BR. @ BOYES BLVD (BR.20C-0262) . BRIDGE REPLACEMENT	3/22/2018	9/3/1996	3/22/2018	3/22/2018	Q110,M240,L1CE	\$1,537,369.00	\$1,276,810.00	\$1,219,518.41	\$57,291.59

Inactive Obligations  
Local, State Administered/Locally Funded and Rail Projects

Updated on 11/16/2018

Project No.	Status	Agency Action Required	Reason for Delay	State Project No	Prefix	District	County	Agency	RTPA	MPO	Description	Latest Date	Authorization Date	Last Expenditure Date	Last Action Date	Program Codes	Total Cost	Federal Funds	Expenditure Amount	Unexpended Balance
5920056	Inactive	Invoice under review by Caltrans. Monitor for progress.		04923147L	STPLZ	4	SON	Sonoma County	Metropolitan Transportation Commission	Metropolitan Transportation Commission	WOHLER RD. AT MARKWEST CR. BR # 20-0139, REPLACE BRIDGE, LOCAL SEISMIC (TC)	12/14/2017	3/1/1999	12/14/2017	12/14/2017	Q110,L11E	\$865,000.00	\$712,000.00	\$667,980.97	\$44,019.03
5472015	Inactive	Carry over project. Invoice under review by Caltrans. Monitor for progress.		0412000263L	SRTSLNI	4	SON	Windsor	Metropolitan Transportation Commission	Metropolitan Transportation Commission	MULTIPLE SCHOOLS IN WINDSOR UNIFIED SCHOOL DISTRICT, CONDUCT PEDESTRIAN AND BKE SAFETY EDUCATION	3/24/2017	1/28/2013	3/24/2017	3/24/2017	LU3E	\$310,000.00	\$310,000.00	\$277,459.15	\$32,540.85
5920139	Future	Submit invoice to District by 02/20/2019		0413000115L	BRLO	4	SON	Sonoma County	Metropolitan Transportation Commission	Metropolitan Transportation Commission	WEST DRY CREEK RD OVER PENA CREEK, BRIDGE REPLACEMENT (TC)	3/30/2018	4/29/2013	3/30/2018	3/30/2018	M233	\$540,000.00	\$540,000.00	\$520,142.85	\$19,857.15
5920092	Future	Submit invoice to District by 02/20/2019		04924107L	BRLS	4	SON	Sonoma County	Metropolitan Transportation Commission	Metropolitan Transportation Commission	IN SONOMA COUNTY AT WATMAUGH RD BRIDGE, BRIDGE REPLACEMENT	3/30/2018	7/9/2009	3/30/2018	3/30/2018	M240,L1C0	\$900,000.00	\$796,770.00	\$790,227.48	\$6,542.52