

## Countywide Bicycle & Pedestrian Advisory Committee

### MEETING AGENDA

*January 22, 2019 – 1:30 p.m.*

Sonoma County Transportation Authority  
SCTA Large Conference Room

**\*\*\*\*\* 411 King Street - NEW LOCATION \*\*\*\*\***  
**Santa Rosa, California 95404**

#### ITEM

1. Introductions
2. Approval of Meeting Notes: September 25, 2018 and November 27, 2018 - **DISCUSSION / ACTION\***
3. Elections of Officers for 2019 - **DISCUSSION / ACTION\***
4. 2019 Proposed SCTA-RCPA Committee Meetings – Information\*
5. Public Comment
6. Roundtable Updates – Discussion
7. SCTA/RCPA Data Dashboard, datasets and audiences - Discussion\*
8. TDA3 Pre-Call – Discussion\*
9. ATP Cycle 4 update, if available - Discussion
10. Bike Share Updates - Discussion
11. Articles of Interest – Information
  - 11.1. New Effort to require Caltrans to consider bikes, buses and pedestrians in plans, San Francisco Chronicle - [https://www.sfchronicle.com/bayarea/article/New-effort-to-require-Caltrans-to-consider-bikes-13529818.php?utm\\_source=email&utm\\_medium=email&utm\\_content=newsletter&utm\\_campaign=sfc\\_morningfix](https://www.sfchronicle.com/bayarea/article/New-effort-to-require-Caltrans-to-consider-bikes-13529818.php?utm_source=email&utm_medium=email&utm_content=newsletter&utm_campaign=sfc_morningfix)
12. Other Business / Comments / Announcements – Discussion
13. Adjourn – **ACTION**

\*Materials attached

\*\*Materials to be handed out

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The next **SCTA/RCPA** meeting will be held February 4, 2019

The next **CBPAC** meeting will be held March 26, 2019

Copies of the full Agenda Packet are available at [www.scta.ca.gov](http://www.scta.ca.gov).

ACCOMMODATION FOR PERSONS LIVING WITH A DISABILITY: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA/RCPA at least 72 hours prior to the meeting to ensure arrangements for accommodation. SB 343 DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Materials related to an item on this agenda submitted to the *COUNTYWIDE BICYCLE & PEDESTRIAN ADVISORY COMMITTEE* after distribution of the agenda packet are available for public inspection in the Sonoma County Transportation Authority office at 411 King Street, during normal business hours.

Pagers, cellular telephones and all other communication devices should be turned off during the committee meeting to avoid electrical interference with the sound recording system. TO REDUCE GHG EMISSIONS: Please consider bicycling, carpooling or taking transit to this meeting. For more information check [www.511.org](http://www.511.org), [www.GoSonoma.org](http://www.GoSonoma.org).

COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of November 27, 2018

ITEM

**1. Introductions**

Meeting called to order at 1:33 by Chair Jon Paul Harries.

Committee Members: Jon Paul Harries, Chair, City of Cotati; Jason Beatty, City of Petaluma; Eydie Tacata, City of Rohnert Park; Steven Schmitz, Sonoma County Transit; Tina Panza, Sonoma County Bicycle Coalition; Mona Ibrahim (via phone), Town of Windsor.

Guests: Sloane Pagal, Santa Rosa Junior College; Barry Bergman, W-Trans; Danielle Baher, Sonoma County DHS.

Staff: Dana Turrey; Tanya Narath; Drew Nichols.

**2. Approval of Meeting Notes: September 25<sup>th</sup>, 2018 - DISCUSSION / ACTION\***

Due to a lack of a quorum, the minutes for September 25<sup>th</sup> were tabled for approval at the January 22<sup>nd</sup> CBPAC meeting.

**3. Public Comment**

N/A

**4. Roundtable updates – Discussion**

*City of Cotati:*

Jon Paul Harries reported on the ongoing work for wayfinding signage in Cotati with an anticipated design completion in January, then construction will begin soon after and wrap up in the summer.

*City of Petaluma:*

Jason Beatty introduced himself to the committee as the Assistant Director of Public Works for the City of Petaluma.

Mr. Beatty spoke on a recent grant from BAAQMD for the construction of Class 3 bicycle lanes and the beginning of developing capital improvement projects for the next year.

Mr. Beatty also spoke on the challenge of maintenance of trails and are surveying options to navigate how to maintain the city trails, since most grants available are for the creation of trails.

*City of Rohnert Park:*

Eydie Tacata discussed the need to mitigate traffic congestion by reconfiguring traffic lanes on Golf Course Drive. In so doing will eliminate the Class 2 bicycle/pedestrian lane under freeway in favor of wider pathways for mixed bicycle and pedestrian use.

Lastly, staff will be implementing an advanced traffic management program.

*Sonoma County Bicycle Coalition:*

Tina Panza spoke on the K-8 Safe Route to Schools participation and the Walk and Roll to School programs. There are currently 40 schools in Sonoma County that continuing work with the Sonoma County Bicycle Coalition.

Ms. Panza reported an upcoming contracting service with W-Trans to for an assessment study.

In regards to the International Walk and Roll to School, Ms. Panza announced 60 schools with over 8,000 students participated.

Staff anticipates a busy spring with the increased bicycle events at the local schools.

*Sonoma County Transit:*

Steven Schmitz updated the committee on the bicycle safety campaign and the change to the “Three Feet for Safety” slogan. Radio advertisements are set to begin, and signage will be translated. The safety campaign is set to wrap up by next June.

Also, Mr. Schmitz reported on the ATP grant application for improvements on Regal Road.

Mr. Schmitz further described the process of street sweeping and vegetation management discussions and the dangers overgrown vegetation poses to cyclists.

*Town of Windsor:*

Mona Ibrihim briefly reported to the committee on the Town’s Council acceptance of a trail study.

**5. Notice of Elections for 2019**

Dana Turrey announced the notice for 2019 CBPAC officer election. This is a notice that on January 22, 2019, a committee Chair and Vice Chair will be elected for the committee.

This year’s Chair is Jon-Paul Harries and the Vice Chair is Nancy Adams.

**6. Active Transportation Program, Cycle 4 Updates**

Dana Turrey updated the committee on the process and the applications received from MTC.

There is currently a statewide pot of funding totaling \$217 million. 553 applications were submitted with a total request of \$2.2 billion.

MTC has \$37 million available for projects in the Bay Area.

Eydie Tacata spoke on her experience as an application reviewer and suggested the

importance of adding work with Health Departments for health outcomes, Safe Routes to School, and Vision Zero to make the application more competitive.

Tina Panza added that Health Departments have the data that can be useful.

MTC is considering to award funding late February/March.

**7. TFCA/TDA3 FY 18-19 Quarter 1 – Information**

Included in the Agenda Packet is the report for all the TDA 3 and TFCA projects that are not fully expended as of Sept. 30<sup>th</sup>, 2018.

Dana Turrey spoke on the upcoming TDA 3 call for projects. Ms. Turrey suggested to hold the CBPAC in April instead of March to allow more time for upcoming call for projects.

The preliminary estimate is anticipated to be released in January, with the official call for projects release in late February.

**8. Vision Zero and Data Dashboard Grant Application – Discussion**

Tanya Narath updated the committee on the Caltrans grant application in development. This is a joint application with the Sonoma County Department of Health Services. The application is due on Friday, November 30<sup>th</sup>.

Staff is working on a Vision Zero planning grant, with support from SCTA on the creation of a data dashboard. The intent, and overall goal, is to create a dashboard that will be accessible for individuals interested in certain data.

The data dashboard suggested aims to mirror the Vital Signs dashboard hosted by MTC.

**9. Micromobility Use Cases and Regulation, Staff Report and Presentation**

Dana Turrey provided an overview of the various modes of alternative transportation, such as bicycles, e-bikes, bicycle share, scooter share, etc.

The presentation outlines the concerns of bicycle share programs, such as free floating bicycles and scooters remaining on sidewalks and other regulatory responsibilities in the operations these programs.

Local jurisdictions have the authority to regulate operations within the public right-of-way and are regulated through licensing, permits, or contracts.

The full presentation was included in the agenda packet.

Steven Schmitz asked about the statistics on the [Zipcar] car share program.

Ms. Turrey responded the usage is slow overall; however, noted this last spring usage had increased.

Jon Paul Harries wondered about the trends for Zipcar usage and how they are used in urban versus suburban areas.

**10. Bike Share Update**

Dana Turrey briefly updated the committee on the bicycle share grant that was awarded by MTC for a bicycle share program in Marin and Sonoma Counties along the SMART corridor.

An RFI was released end of July. Eight responses were received, five of which were from bicycle share companies.

The idea was to have an understanding from the industry's insight to help inform the RFP.

Ms. Turrey expressed an interest for feedback on a draft RFP in December, discussion to be held with

elected officials in January, subsequently release the RFP, and conduct interviews in April.

**11. Other Business/Comments/Announcements**

N/A

**12. Adjourn**

The committee adjourned at 2:50 p.m.

COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES

Meeting Notes of September 25, 2018

ITEM

**1. Introductions**

Meeting called to order at 1:30 by Vice-Chair Nancy Adams.

Committee members: Nancy Adams, Vice-Chair, City of Santa Rosa; Bobby Boinski, City of Healdsburg; Mona Ibrahim, Town of Windsor; Alejandro Perez, Town of Windsor; Steven Levenberg, citizen representative, City of Sebastopol; Wendy Atkins, City of Sonoma (via phone).

Guests: Sloane Pagal; Brittany Lobo, Sonoma County Department of Health Services.

Staff: Dana Turrey; Tanya Narath; Drew Nichols.

**2. Approval of Meeting Notes: July 24<sup>th</sup>, 2018 - DISCUSSION / ACTION\***

Approved as submitted.

**3. Public Comment**

N/A

**4. Roundtable updates – Discussion**

*City of Healdsburg:*

Bobby Boinski announced the near completion of the roundabout project.

Recently, staff is reviewing existing bicycle route maps and identified areas that can be connected.

Lastly, the City of Healdsburg has received a new Utility Conservation Specialist.

*City of Santa Rosa:*

Nancy Adams spoke on the painting of the new green bicycle lanes in Santa Rosa and on the crosswalks improvements throughout the city.

The Bicycle and Pedestrian Master Plan team is finalizing project list for the plan and an Open House is scheduled for November. The updated Plan is tentatively going to the Planning Commission in December and the Council in Feb or March. The public draft is anticipated to be published in November ahead of the open house.

*City of Sebastopol:*

Steven Levenberg spoke on the activity with the repaving of Gravenstein Highway, including bike lane striping and painting of dashed green lanes. The City has received comments on the striping due to Caltrans painting the green lanes prior to striping vehicle lanes.

The City is promoting a survey regarding pedestrian activity and safety elements pedestrians would like to see.

*City of Sonoma:*

Wendy Atkins reported on the City’s Community Services & Environment Commission research on a bicycle share program for the City of Sonoma.

*Town of Windsor:*

No updates present.

*Sonoma County, Department of Health Services*

Brittany Lobo announced the pedestrian and bicycle counts that are being done at 12 schools throughout the county.

There are a mixture of manual and automated counts and the data can be shared when available which is expected toward the end of October.

Furthermore, DHS is working on applying for a Caltrans Sustainability Community grant that

would fund a Vision Zero planning project that would be countywide. This would be a two year planning process, and will engage the SCTA CBPAC and TAC.

Ms. Lobo also expressed an interest to partner with SCTA on the grant application to build a data dashboard to support Vision Zero data. DHS would promote this concept with the other local Bicycle Pedestrian Advisory Committees.

Nancy Adams spoke on previous action by the Santa Rosa City Council on vision zero.

Ms. Lobo added that through this grant DHS could provide resources to help lead the planning process rather than each city devoting their own resources independently.

#### **5. Complete Streets Checklists**

Dana Turrey spoke on the regional program. This is a requirement for the ATP grant.

SCTA is sharing this with the committee for their awareness, and is accepting public comments.

Staff requests the committee to review the checklists and provide comments.

#### **6. Bike Share Updates**

Dana Turrey updated the committee on the SCTA/Transportation Authority of Marin grant for a bicycle share program along the SMART corridor.

Ms. Turrey recalled the process in applying for the MTC grant, noting the focus on the SMART rail stations. The application is only for Phase 1 of the system, and intend to create a mechanism to expand.

The Request for Information was released at the end of July, five submittals were received from bike share companies, and additional applications were received from planning and consulting firms.

The most significant question resided on the use of docked, dockless systems. All submittals, however, were for bike share systems that have lock-to mechanism.

Bobby Boinski spoke on Zagster bike share program in Healdsburg. No improper parking issues have been reported so far.

Sloane Pagal, Climate Corps. AmeriCorps fellow with the Santa Rosa Junior College district, added that a bike share program is great service for students to get to and from the Junior College, and asked about the potential service areas.

Ms. Turrey responded that the Junior College was specifically called out as a key location in the application, but the precise service areas are to be determined.

Steven Levenberg asked at what point are bicycle share programs self-sustaining. Ms. Turrey responded that most bicycle share programs require subsidies.

#### **7. TFCA/TDA3 FY 17-18 Quarter 4 Report**

This item describes projects that have not been fully expended as of June 30, and is for the committee's information.

#### **8. Articles and Events of Interest**

8.1. California Clean Air Day is October 3, 2018

8.2. Car Free Day is September 22, 2018

Included for the committee's interest.

#### **9. SCTA Relocation to 411 King Street is planned in October 2018.**

Please note that the next SCTA CBPAC will be held in a new location.

#### **10. Other Business/Comments/Announcements**

W-Trans: spoke on active transportation resource center and promoted a notice of webinars to circulate to the group.

**11. Adjourn**

The committee adjourned at 2:20 p.m.

## Staff Report

**To:** Countywide Bicycle & Pedestrian Advisory Committee

**From:** Dana Turrey, Transportation Planner

**Item:** CBPAC Officer Elections for 2019

**Date:** January 22, 2019

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### Issue:

Who shall serve as Chair and Vice Chair of the Countywide Bicycle & Pedestrian Advisory Committee (CBPAC) for 2019?

### Background:

The committee's purpose is to provide technical assistance to the Sonoma County Transportation Authority (SCTA) related to bicycle and pedestrian planning and funding. The CBPAC meetings serve as a forum for the exchange of information about bicyclist and pedestrian issues and to coordinate efforts countywide.

Officers: SCTA's Ordinance No.3 requires that a Chair and Vice Chair be elected at the first meeting of the year to lead the CBPAC during the calendar year. Officers must be members of the CBPAC. There are no other requirements or term limits.

Jon-Paul Harris, City of Cotati, served as Chair during 2018. Nancy Adams, City of Santa Rosa, served as Vice Chair during 2018.

Nominations: Incumbent and/or additional nominations, including self-nomination, from the pool of members may be made for either office at the January meeting or earlier.

Organization: The officers elected in January are to accept responsibility for conducting the CBPAC meetings, as well as representing the CBPAC before the SCTA Board and at other venues as necessary.

Meetings: There are to be approximately six regular meetings of the CBPAC in 2019. Additional meetings may be scheduled, or meetings cancelled, according to need. Meetings are open to the public.

Membership: The membership of CBPAC is designated as up to twenty (20) members, based on the ten (10) jurisdictions of Sonoma County (the County and its nine city/town entities). Each jurisdiction may appoint a staff person and a resident representative. Regional and other agencies that may send representatives are considered ex-officio, non-voting members.

Voting: Each member, excluding non-voting members, shall have one vote on any matter to come before the committee for a vote. SCTA, however, recommends the CBPAC reach consensus on issues. If consensus is not reached, a minority opinion report can and should be made at the SCTA Board meeting if the issue is to go to the Board for a decision.

### Action Requested:

Voting members are requested to elect a Chair and Vice-Chair for service on the CBPAC in 2019.

**SONOMA COUNTY TRANSPORTATION AUTHORITY / REGIONAL CLIMATE PROTECTION AUTHORITY  
2019 PROPOSED COMMITTEE MEETING DATES**

COMMITTEE	SCTA / RCPA	TAC	CAC	TPCC	CBPAC	TTAC	PAC	RCPACC	RCPA CAAC
FREQUENCY	2nd Monday of the Month	4th Thursday of the Month	Last Monday of the Month	3rd Tuesday of Every Other Month	4th Tuesday of Every Other Month	2nd Wednesday of the Month	3rd Thursday of the Month	3rd Thursday of the Month	2nd Friday of every third Month
TIME	2:30 p.m.	1:30 p.m.	4:00 p.m.	1:30 p.m.	1:30 p.m.	10:00 a.m.	9:00 a.m.	3:00 p.m.	11:30a.m.
MONTH	MEETING DATES								
JAN	None	01/24/19	01/28/19	01/15/19	01/22/19	01/09/19	01/17/19	01/17/19	1/11/2019
FEB	2/4/2019**	02/28/19	02/25/19	None	None	02/13/19	02/21/19	02/21/19	None
MAR	03/11/19	03/28/19	03/25/19	03/19/19	03/26/19	03/13/19	03/21/19	03/21/19	None
APR	04/08/19	04/25/19	04/29/19	None	None	04/10/19	04/18/19	04/18/19	4/12/2019
MAY	05/13/19	05/23/19	None	05/21/19	05/28/19	05/08/19	05/16/19	05/16/19	None
JUN	06/10/19	06/27/19	06/24/19	None	None	06/12/19	06/20/19	06/20/19	None
JUL	07/08/19	07/25/19	07/29/19	07/16/19	07/23/19	07/10/19	07/18/19	07/18/19	7/12/2019
AUG	08/12/19	08/22/19	08/26/19	None	None	08/14/19	08/15/19	08/15/19	None
SEP	09/09/19	09/26/19	09/30/19	09/17/19	09/24/19	09/11/19	09/19/19	09/19/19	None
OCT	10/14/19	10/24/19	10/28/19	None	None	10/09/19	10/17/19	10/17/19	10/11/2019
NOV	11/4/2019**	None	11/25/19	11/19/19	11/26/19	11/13/19	11/21/19	11/21/19	None
DEC	12/09/19	12/5/2019**	None	None	None	12/11/19	12/19/19	12/19/2019	None
MEETING LOCATION	SCTA/RCPA Board Room, 411 King Street, Santa Rosa, CA 95404	SCTA/RCPA Conference Room, 411 King Street, Santa Rosa, CA 95404							

\*This is rescheduled from its regular date due to a County holiday.

\*\*This is rescheduled from its regular date due to holidays.

- SCTA/RCPA Sonoma County Transportation Authority / Sonoma County Regional Climate Protection Authority Board of Directors Committee
- TAC SCTA Technical Advisory Committee
- CAC SCTA Citizens Advisory Committee
- TPCC SCTA Transit Paratransit Coordinating Committee
- CBPAC SCTA Countywide Bicycle Pedestrian Advisory Committee
- TTAC SCTA Transit Technical Advisory Committee
- PAC SCTA Planning Advisory Committee
- RCPACC Regional Climate Protection Authority Coordination Committee
- RCPA CAAC Regional Climate Protection Authority Climate Action Advisory Committee

Please note that some meeting dates may have been changed from their regularly scheduled dates due to holidays. Dates also change due to unforeseen circumstances. Changes will be noticed on meeting agendas in advance.

## Staff Report

**To:** Countywide Bicycle and Pedestrian Advisory Committee

**From:** Tanya Narath, SCTA/RCPA Data Specialist

**Item:** SCTA/RCPA Data Dashboard – datasets and audiences

**Date:** January 22, 2019

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### Issue:

What SCTA/RCPA datasets would be useful for SCTA/RCPA to share through an online data dashboard? Who are the target audiences for these datasets and what access restrictions, if any, should be placed on the datasets?

### Background:

SCTA/RCPA staff are consistently developing valuable datasets to support transportation, climate, and other planning activities in Sonoma County and the San Francisco Bay Area Region. Currently, staff share these datasets on an ‘ad hoc’ basis generally attached to specific project needs.

There has been recent interest in accessing and using these datasets more broadly. SCTA/RCPA wants to develop better methods and tools for accessing, displaying, and distributing these datasets to the public, elected officials and decision makers, and planning, transportation, engineering, and climate protection staff. To achieve the goal of providing improved access to its datasets, SCTA/RCPA wants to implement an online Data Dashboard.

SCTA/RCPA staff request inputs from the PAC on the datasets and target audiences for the Data Dashboard. The following list provides examples of the types of data that could be included in the Data Dashboard:

- a. *SCTA/Transportation Data:* SCTA collects, produces, and summarizes a wide variety of transportation related data to support planning activities.
  - i. Current Activity (e.g. traffic counts, VMT, speeds, congestion/delay, mode shares, travel flows and times, transit ridership)
  - ii. Forecasts (Sonoma County Travel Model - volumes, speeds, delays, VMT, etc.)
- b. *Planning/Land Use/Housing:* SCTA collects, produces, and summarizes planning and land use data to support the travel demand modeling program and to support its transportation planning activities. Housing data has been especially in demand in recent years due to the housing shortage in the region and county.
  - i. Existing land use: Estimates of existing on the ground housing and non-housing related land uses.
  - ii. Forecasts: Estimates of future growth based on markets, policy, or plans.

1. Market based/policy based forecasts: market or policy based forecasts of housing and employment. Developed by MTC/ABAG and reallocated/adjusted by SCTA.
  2. General Plan Build Out: estimates of general plan build out. Estimates provided by local jurisdictions and/or calculated by SCTA and reviewed by local staff. Represents potential or capacity, not likely or expected growth.
- c. *RCPA/Climate*: The RCPA produces and collects a variety of climate and adaptation related datasets and resources. A number of these are associated with the climate action plan and climate action plan and reporting.
- i.* GHG Emissions Inventory
  - ii.* Climate Action Plan 2020 Implementation (e.g. mode shifts, energy shift/EVs)
- d. *DHS - Vision Zero Data*: The Sonoma County Department of Health Services wants to develop a Vision Zero Plan and associated data resources to aid in the implementation of this planning. The goal of Vision Zero is to reduce the number of auto/bicycle and pedestrian collisions and injuries and fatalities to zero.
- i.* Collisions data
  - ii.* Bike/Ped Facilities (existing and planned improvements)
  - iii.* Bike/Ped Counts
  - iv.* Walk Scores/Accessibility - map or tabular data summarizing neighborhood level non-motorized accessibility, attractiveness, and safety.

**Policy Impacts:**

None.

**Fiscal Impacts:**

None.

**Staff Recommendation:**

Review and provide feedback on the datasets and target audiences for the SCTA/RCPA Data Dashboard.

## Memorandum

**To: Eligible Transportation Development Act, Article 3 Applicants**  
**From: Dana Turréy, Transportation Planner**  
**Re: Preliminary Call for Projects - Transportation Development Act, Article 3, FY 2019-2020**  
**Date: January 14, 2019**

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### Preliminary Call for Bicycle and Pedestrian Projects:

The purpose of this Preliminary Call for Projects is to provide information on Transportation Development Act, Article 3 Program funds and an estimate of FY20 funds available for eligible entities to consider potential projects in advance of the FY 2019-2020 Call for Projects. The draft “scorecard” includes preliminary estimates for new funding.

**No applications are being solicited at this time.** A Call for Projects will be released after the FY 2019-2020 fund estimates are confirmed with MTC. The fund estimates are generally available by late February.

### Background

Transportation Development Act (TDA) funds are generated from a statewide ¼ cent sales tax. Article 3 of TDA (TDA3) is a set-aside of approximately 2% of those funds for bicycle and pedestrian planning and projects. The Metropolitan Transportation Commission (MTC) administers TDA3, which is distributed based on population.

Sonoma County’s incorporated cities/town and the County of Sonoma are eligible to apply. There are no matching requirements with this funding source. Projects are required to meet Caltrans safety design criteria and CEQA requirements; be completed within three years; be maintained; be consistent with adopted bicycle plans; and be authorized by a city/town council or county board.

Projects are recommended by existing city, town and county bicycle and pedestrian advisory committees (BPACs).

### Eligible Project Types

The following project types are eligible for TDA3 funding:

1. Construction and/or engineering of a bicycle or pedestrian capital project.
2. Maintenance of a multi-purpose path which is closed to motorized traffic.
3. Bicycle safety education program (no more than 5% of county total).
4. Development of a comprehensive bicycle or pedestrian facilities plans (allocations to a claimant for this purpose may not be made more than once every five years).

5. Restriping Class II bicycle lanes (no more than 20% of county total).

Preliminary Estimated Funding Available for Programming in FY 19-20 “Scorecard”

The table below shows the preliminary estimated entitlement for each jurisdiction, which is based on population and any funds banked or rescinded from previous years. *The final fund estimate for Sonoma County will be included in the Call for Projects.*

	Population 2018	Population %	Carryover	New \$	Estimate Available for FY 2019/20
<b>Cloverdale</b>	9,134	1.81%	\$82,240	\$9,370	\$91,610
<b>Cotati</b>	7,716	1.53%	\$(4,469)	\$7,915	\$3,446
<b>Healdsburg</b>	12,061	2.39%	\$100,540	\$12,373	\$112,913
<b>Petaluma</b>	62,708	12.41%	\$59,631	\$64,329	\$123,960
<b>Rohnert Park</b>	43,598	8.63%	\$312,996	\$44,725	\$357,721
<b>Santa Rosa</b>	178,488	35.34%	\$407,913	\$183,101	\$591,014
<b>Sebastopol</b>	7,786	1.54%	\$14,650	\$7,987	\$22,637
<b>Sonoma</b>	11,390	2.25%	\$58,917	\$11,684	\$70,602
<b>Windsor</b>	28,060	5.56%	\$(49,243)	\$28,785	\$(20,458)
<b>County</b>	142,391	28.19%	\$347,319	\$146,071	\$493,390
<b>Total</b>	503,332	100.00%	\$1,330,496	\$516,340	\$1,846,836
<b>Countywide Programmable Total (less 3.5%)</b>					<b>\$1,782,197</b>

Banking Funds

Any unused funds will be carried over into future calls for projects. There is no limit to the number of years funds may be banked.

Advancing Funds

TDA3 funds may be advanced (“borrowed” from the countywide fund) for up to two years of projected entitlement plus the entitlement for the current year. This mechanism allows jurisdictions to gather sufficient amounts, from past and future entitlements, to fund projects. Programming in any given year, however, cannot exceed the sum of the total revenues available for programming in Sonoma County. To advance TDA3 funds, project sponsors must submit a letter or email requesting to advance funds to Dana Turrey at [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov) by the deadline for this call for projects.

### Application Information

Jurisdictions may prepare and discuss applications, in advance of the official Call for Projects. MTC's TDA3 application form and model resolution document is attached and can be downloaded from: <https://mtc.ca.gov/tools-and-resources/digital-library/tda-article-3-bicycle-and-pedestrian-application>. One resolution may be used for multiple projects with the same project sponsor. Map and documentation of environmental clearance (if applicable) shall be included for each project.

### Proposed FY 2019-2020 TDA3 Schedule

<b>January 14</b>	SCTA issues "Pre Call" including preliminary estimates, application and model resolution
<b>February</b>	SCTA issues TDA3 Call for Projects (after receiving MTC fund estimate)
<b>April 15</b>	Deadline for TDA3 Project Application Forms and any required environmental documentation, project maps, or supplemental materials to be submitted to Dana Turrey at <a href="mailto:dana.turrey@scta.ca.gov">dana.turrey@scta.ca.gov</a>
<b>April 23</b>	Special CBPAC meeting for review of project proposals and to make recommendation SCTA Project sponsors are requested to attend this meeting
<b>April 29</b>	Deadline for project sponsor's council or board adopted resolutions Please send to Dana Turrey: <a href="mailto:dana.turrey@scta.ca.gov">dana.turrey@scta.ca.gov</a>
<b>May 13</b>	SCTA Board considers CBPAC recommendations and approves the 2018/2019 TDA3 Program of Projects
<b>End of May</b>	Approved TDA3 Program of Projects and required supporting documentation submitted to MTC by SCTA
<b>May / June</b>	MTC reviews SCTA submittal
<b>July 1</b>	Funds available for approved projects

### **General Project Sponsor Requirements:**

- Sponsors have three years to complete projects.
- Submit invoices via email to MTC Accounts Payable [acctpay@bayareametro.gov](mailto:acctpay@bayareametro.gov), with copies to Cheryl Chi, MTC [cchi@bayareametro.gov](mailto:cchi@bayareametro.gov) and Dana Turrey, SCTA [dana.turrey@scta.ca.gov](mailto:dana.turrey@scta.ca.gov).
- A one-paragraph summary of work completed is required with the final invoice. If the project includes completion of a Class I, II, III or IV bicycle facility, this information should be added to Bikemapper or a request should be made to MTC to add it to Bikemapper <http://gis.mtc.ca.gov/btp/>.
- Notify SCTA by email of any changes to project or requests to rescind funding.

### **Attachments on website: <http://scta.ca.gov/projects/funding/>**

- TDA3 Model Resolution and Project Application Form
- MTC's Resolution 4108 (June 26, 2013)