

Memorandum

To: Eligible Transportation Development Act, Article 3 Applicants
From: Dana Turr y, Transportation Planner
Re: Call for Projects - Transportation Development Act, Article 3, FY 2020-2021
Date: February 18, 2020

Call for Bicycle and Pedestrian Projects:

Sonoma County's incorporated cities/town and the County of Sonoma are invited to submit projects for the Transportation Development Act, Article 3 program for fiscal year 2020-2021. Transportation Development Act (TDA) funds are generated from a statewide ¼ cent sales tax. Article 3 of TDA (TDA3) is a set-aside of approximately 2% of those funds for bicycle and pedestrian planning and projects. The Metropolitan Transportation Commission (MTC) administers TDA3, which is distributed based on population.

There are no matching requirements with this funding source. Projects are required to meet Caltrans safety design criteria and CEQA requirements; be completed within three years; be maintained; be consistent with adopted bicycle plans; and be authorized by a city/town council or county board. Projects are recommended by existing city, town, and county bicycle and pedestrian advisory committees (BPACs) or designated entity.

Eligible Project Types

The following project types are eligible for TDA3 funding:

1. Construction and/or engineering of a bicycle or pedestrian capital project.
2. Maintenance of a multi-purpose path which is closed to motorized traffic.
3. Bicycle safety education program (no more than 5% of county total).
4. Development of a comprehensive bicycle or pedestrian facilities plans (allocations to a claimant for this purpose may not be made more than once every five years).
5. Restriping Class II bicycle lanes (no more than 20% of county total).

Funding Available for Programming in FY 20-21 “Scorecard”

The table below shows the FY 2020-2021 entitlement for each jurisdiction, which is based on the MTC fund estimate of new revenues, population and any funds banked or rescinded from previous years. The total funds available for programming in Sonoma County are \$1,858,372 this year. Any adjustments to the fund estimate will be accounted for in the carryover for future years.

	Population 2019	Population %	Carryover	New \$	Estimate Available for FY 2020/21
Cloverdale	9,257	1.85%	\$(17,709)	\$9,368	\$(8,340)
Cotati	7,919	1.58%	\$4,693	\$8,014	\$12,707
Healdsburg	12,501	2.50%	\$114,955	\$12,651	\$127,606
Petaluma	62,247	12.43%	\$3,283	\$62,995	\$66,278
Rohnert Park	43,339	8.66%	\$365,012	\$43,860	\$408,871
Santa Rosa	175,625	35.08%	\$371,717	\$177,735	\$549,452
Sebastopol	7,885	1.57%	\$408	\$7,980	\$8,388
Sonoma	11,556	2.31%	\$72,497	\$11,695	\$84,192
Windsor	28,565	5.71%	\$(15,731)	\$28,908	\$13,177
County	141,781	28.32%	\$519,959	\$143,484	\$663,444
Total	500,675	100%	\$1,419,084	\$506,690	\$1,925,774
Countywide Programmable Total (less 3.5%)					\$1,858,372

Banking Funds

Any unused funds will be carried over into future calls for projects. There is no limit to the number of years funds may be banked.

Advancing Funds

TDA3 funds may be advanced (“borrowed” from the countywide fund) for up to two years of projected entitlement plus the entitlement for the current year. This mechanism allows jurisdictions to gather sufficient amounts, from past and future entitlements, to fund projects. Programming in any given year, however, cannot exceed the sum of the total revenues available for programming in Sonoma County. To advance TDA3 funds, project sponsors must submit a letter or email requesting to advance funds to Dana Turrey at dana.turrey@scta.ca.gov by the deadline for this call for projects.

Application Information

Jurisdictions may prepare and discuss applications, in advance of the official Call for Projects. MTC’s TDA3 application form and model resolution document can be downloaded from this website: <https://mtc.ca.gov/tools-and-resources/digital-library/tda-article-3-bicycle-and-pedestrian-application>. One

resolution may be used for multiple projects with the same project sponsor. Map and documentation of environmental clearance (if applicable) shall be included for each project.

Proposed FY 2020-2021 TDA3 Schedule

January 14	“Pre Call” including preliminary estimates, application and model resolution
February 18	SCTA issues TDA3 Call for Projects (after receiving Draft MTC fund estimate)
March 16	Deadline for TDA3 Project Application Forms and any required environmental documentation, project maps, or supplemental materials to be submitted to Dana Turrey at dana.turrey@scta.ca.gov
March 24	CBPAC meeting for review of project proposals and to make recommendation SCTA Project sponsors are requested to attend this meeting
April 27	Deadline for project sponsor’s council or board adopted resolutions Please send to Dana Turrey: dana.turrey@scta.ca.gov
May 11	SCTA Board considers CBPAC recommendations and approves the 2020/2021 TDA3 Program of Projects
End of May	Approved TDA3 Program of Projects and required supporting documentation submitted to MTC by SCTA
May / June	MTC reviews SCTA submittal
July 1	Funds available for approved projects

General Project Sponsor Requirements:

- Sponsors have three years to complete projects.
- Submit invoices via email to MTC Accounts Payable acctpay@bayareametro.gov, with copies to Cheryl Chi, MTC cchi@bayareametro.gov and Dana Turrey, SCTA dana.turrey@scta.ca.gov.
- Fiscal audit required in years funds are disbursed. See Sections 6664 and 6666 of the California Code of Regulation (CCR).
- A one-paragraph summary of work completed is required with the final invoice. If the project includes completion of a Class I, II, III or IV bicycle facility, this information should be added to Bikemapper or a request should be made to MTC to add it to Bikemapper <http://gis.mtc.ca.gov/btp/>.
- Notify SCTA by email of any changes to project or requests to rescind funding.

Attachments on website: <http://scta.ca.gov/projects/funding/>

- TDA3 Model Resolution and Project Application Form
- MTC’s Resolution 4108 (June 26, 2013)