Countywide Bicycle & Pedestrian Advisory Committee

MEETING AGENDA

The SCTA/RCPA office is temporarily closed due to the Local Public Health Emergency declared on March 2, 2020 in response to the Coronavirus (COVID-19) outbreak.

March 24, 2020 – 1:30 p.m.
Sonoma County Transportation Authority
Meeting to be held by GoToMeeting
https://www.gotomeet.me/scta-rcpa or dial 312-757-3121
Access code: 689-734-461

The Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) will be conducted pursuant to the provisions of the Governor’s Executive Order, which suspends certain requirements of the Ralph M. Brown Act. CBPAC members will be teleconferencing into the CBPAC meeting. Members of the public who wish to listen to the CBPAC meeting may do so via the following teleconference call-in number and access code:
Call-in number: 312-757-3121
Access code: 689-734-461

Instructions for Public Comment: Please submit any comments in writing to Dana Turrey at dana.turrey@scta.ca.gov by 12:30pm on March 24 (please identify the agenda item related to your comment and indicate whether your comment should be read aloud or only submitted for the record).

ITEM

1. Introductions (roll call)
2. Approval of Meeting Notes: January 28, 2020 - DISCUSSION / ACTION**
3. Public Comment (see instructions above)
4. Sales Tax Measure (Measure M Reauthorization) Ad Hoc Strawman – Discussion**
5. Transportation Development Act, Article 3 (TDA3), FY21 Proposed Program of Projects – DISCUSSION / ACTION*
6. Roundtable Updates – Discussion
7. Vision Zero Update – Discussion
8. Bike Share Updates – Discussion
9. Upcoming Active Transportation Grants and Events – Information*
10. Other Business / Comments / Announcements – Discussion
11. Adjourn – ACTION

*Materials attached
**Materials to be posted prior to meeting
The next SCTA/RCPA meeting will be held April 13, 2020

The next CBPAC meeting will be held May 26, 2020

Copies of the full Agenda Packet are available at [www.scta.ca.gov](http://www.scta.ca.gov).

ACCOMMODATION FOR PERSONS LIVING WITH A DISABILITY: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SCTA/RCPA at least 72 hours prior to the meeting to ensure arrangements for accommodation. SB 343 DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Materials related to an item on this agenda submitted to the COUNTYWIDE BICYCLE & PEDESTRIAN ADVISORY COMMITTEE after distribution of the agenda packet are available for public inspection in the Sonoma County Transportation Authority office at 411 King Street, during normal business hours.

Pagers, cellular telephones and all other communication devices should be turned off during the committee meeting to avoid electrical interference with the sound recording system. TO REDUCE GHG EMISSIONS: Please consider bicycling, carpooling or taking transit to this meeting. For more information check [www.511.org](http://www.511.org), [www.GoSonoma.org](http://www.GoSonoma.org).
To: Countywide Bicycle and Pedestrian Advisory Committee  
Meeting Date: 3/24/2020  
From: Dana Turrey, Senior Transportation Planner  
Item Number: 5  
Subject: FY 20/21 Transportation Development Act, Article 3 Program of Projects  
Action Item: X  
Report: ☐

Staff Report

Issue

Shall the CBPAC recommend approval of the FY 20/21 Transportation Development Act, Article 3 (TDA3) program of projects to the SCTA Board of Directors?

Recommendation

Staff requests that the CBPAC consider the projects described in this staff report and make a recommendation to the SCTA Board of Directors. Approval of the projects will be an action item for the SCTA Board meeting on May 11, 2020. Staff recommends that project sponsors attend the SCTA Board meeting to answer any detailed questions about their proposed projects.

Executive Summary

The proposed program of projects consists of the following six (6) projects for which the SCTA received applications for TDA3 funding.

Proposed FY 20/21 TDA3 Project List

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The proposed Program of Projects is consistent with the TDA3 objectives and guidelines. The projects also support all of SCTA's Comprehensive Transportation Plan goals.

Financial Implications

Is there a fiscal impact? Yes X No ☐

Is there funding in the current budget? Yes X No ☐

The funding source(s) to be used are: The proposed Program of Projects will provide $1,320,601 of benefit to Sonoma County jurisdictions for implementation of bicycle and pedestrian projects and planning.

Background

TDA funds are generated from a statewide ¼ cent sales tax. Article 3 of TDA is a set-aside of approximately 2% of those monies. MTC administers TDA3 based on county sales tax receipts, and SCTA distributes the funds based on population. Each year, an annual fund estimate is developed for each jurisdiction’s available funding. Unused entitlement is accumulated as credit. A jurisdiction’s claim in any given year cannot exceed the sum of their accumulated credit plus their projected entitlement for the following two years.

Sonoma County’s cities/towns and the County of Sonoma are eligible to apply. TDA3 funds may be used for bicycle lanes, bicycle and pedestrian paths, and related planning and marketing efforts. There are no matching requirements with this funding source. TDA3 projects are required to meet Caltrans safety design criteria and CEQA requirements; be completed within three years; be maintained; be consistent with adopted bicycle plans; and be authorized by a governing council or board.

Staff issued a Preliminary Call for Projects on January 14, 2020 and a Call for Projects on February 18, 2020, with an application deadline of March 16, 2020. In addition to the application, project sponsors were requested to deliver a governing-body authorizing resolution; documentation of environmental clearance; maps/documents showing project locations; and design parameters.

Proposed FY20/21 TDA3 Project Information Summary

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Contact: Eydie Tacata

Project Title: Trail to Crane Creek Regional Park

Project Description: Multi-use trail facility connecting Copeland Creek Trail on the Sonoma State University campus located on the west side of Petaluma Hill Road to Crane Creek Regional Park, which is owned and operated by the Sonoma County Regional Park’s Department. The proposed trail would be constructed primarily on land owned by the City of Rohnert Park (APN 047-132-038). The portion of the trail facility proposed to be funded with TDA Article 3 monies is the “Tank to Park Trail Segment” (See Figure 1), consisting
of an approximately 1-mile trail beginning at the eastern end of the City’s Water Tank 8 access road and extending east into Crane Creek Regional Park.

**Project Elements:** Construction, construction contingency, environmental services during construction, construction management and administration of the “Tank to Park Trail Segment”.

**TDA Funding:** $480,000—includes Rohnert Park’s FY20/21 allocation of $408,000, plus two years of advanced funding.

**Applicant 2:** City of Santa Rosa  
**Contact:** Nancy Adams  
**Project Title:** Santa Rosa Avenue Bike and Pedestrian Enhancements – Construction Phase  
**Project Description:** Sonoma Avenue to Maple Avenue Class II bike lanes. This project would close the gap in the Class II bike lanes connecting to existing Class II bike lanes on Sonoma Avenue and existing Class II bike lanes on Santa Rosa Avenue at Maple Avenue. The project would re-stripe the segment, upgrade pedestrian ramps to current ADA standards and provide pedestrian crossings. The City has a FY 2019/2020 TDA allocation of $250,000 for the design phase of this project. Design is expected to start in Fall 2020.

**Project Elements:** Construction and contingency  
**TDA Funding:** $450,000

**Applicant 3:** City of Petaluma  
**Contact:** Jeff Stutsman  
**Project Title:** Bike Path Maintenance  
**Project Description:** Maintenance of multi-use paths thru-out the City of Petaluma which includes asphalt replacement and repairs, seal coat, gravel path maintenance along Lynch Creek trail (North McDowell Blvd to Wilmington Drive and asphalt replacement and repairs at Prince Park path adjacent to the parking lot)

**Project Elements:** Design, construction, and contingency  
**TDA Funding:** $131,210

**Applicant 4:** City of Healdsburg  
**Contact:** Ben Kageyama  
**Project 1**  
**Project Title:** Bicycle and Pedestrian Master Plan Update  
**Project Description:** Update of the City of Healdsburg Bicycle and Pedestrian Master Plan
Project 2

Project Title: Bicycle Rack Installation
Project Description: Purchase of bicycle racks and installation at various locations
Project Elements: Construction (install racks)
TDA Funding: $30,000

Applicant 5: Sonoma County Regional Parks
Contact: Elizabeth Tyree
Project Title: Copeland Creek Trail – Petaluma Hill Road to Crane Creek Regional Park
Project Description: Construct a 1.5 mile Class 1 trail from Petaluma Hill Road eastward to Crane Creek Regional Park. This project will extend the existing Copeland Creek Trail that crosses the City of Rohnert Park to Sonoma State University. This project will provide a direct and safe connection for Rohnert Park, Cotati, and Sonoma State University residents to reach the existing County Park. TDA Article 3 funding will be combined with secured local funding to complete the project.
Project Elements: Construction
TDA Funding: $200,000
GRANTS

**Bike Facilities Grant, Vehicle Trip Reduction Grant Program, Bay Area Air Quality Management District’s is currently accepting applications.** Eligible projects will be awarded on a first-come, first-served basis until funding is exhausted. Remaining funding is approximately $3M. Additional mandatory workshops may be scheduled. The program funds bicycle infrastructure projects that will reduce vehicle trips. [http://www.baaqmd.gov/funding-and-incentives/public-agencies/vehicle-trip-reduction-grant-program](http://www.baaqmd.gov/funding-and-incentives/public-agencies/vehicle-trip-reduction-grant-program)

**Urban Greening Grant Program** Round 4 solicitation has been postponed in light of the recent developments related to COVID-19. The FY 2019-20 Cap and Trade expenditure plan funded the next round of the Urban Greening program at $30 million. Projects must a) sequester and store carbon by planting trees, b) reduce building energy use by strategically planting trees to shade buildings, and/or c) reduce commute vehicle miles traveled by constructing bicycle paths, bicycle lanes or pedestrian facilities that provide safe routes for travel between residences, workplaces, commercial centers, and schools. TCC website: [http://resources.ca.gov/grants/urban-greening/](http://resources.ca.gov/grants/urban-greening/)

**Active Transportation Program, Cycle 5** application guidelines are scheduled for adoption by March 26 and applications will be due on **June 15, 2020**. Recommendations for the statewide competitive portion are expected in October 2020 and recommendations for the regional program are expected in March 2021. Highlights from the 2021 Guidelines include:

- No match required; however, points will be awarded for leveraging other funds
- Large Infrastructure projects have the option of request pre-construction only funding
- Large Infrastructure transformative projects will require information on connection to housing development
- Small Infrastructure projects now $2M or less
- Funded projects will have performance reporting requirements
- Added quick build projects, which are intended to be in place for 1-5 years

[https://catc.ca.gov/programs/active-transportation-program](https://catc.ca.gov/programs/active-transportation-program)

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EVENTS

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**Bike to Work Day** is Thursday, **May 14, 2020**. The Sonoma County Bicycle Coalition has information on Energizer Stations, Team Bike Challenges, and Employer Toolkits online. [https://www.bikesonoma.org/btwd/](https://www.bikesonoma.org/btwd/)
COUNTYWIDE BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING NOTES
Meeting Notes of January 28, 2020

ITEM

1. Introductions

Meeting called to order at 1:33 by Chair Jon Paul Harries.

Committee Members: Jon Paul Harries, Chair, City of Cotati; Nancy Adams, Vice Chair, City of Santa Rosa; Bobby Boinski, City of Healdsburg; Wendy Atkins, via phone, City of Sonoma; Mona Ibrahim, Town of Windsor; Steven Schmitz, Sonoma County Transit; Alan Montes, City of Sebastopol; Eydie Tacata, City of Rohnert Park.

Guests: Eris Weaver, Sonoma County Bicycle Coalition; Tina Panza, Sonoma County Bicycle Coalition.

Staff: Dana Turrey; Drew Nichols; Suzanne Smith; Tanya Narath; Kiara Ryan.

2. Approval of Meeting Notes: November 26, 2019 - DISCUSSION / ACTION*

Approved as submitted.

3. Election of Officers for 2020

Dana Turrey reminded the Committee that JP Harries served as Chair of the CBPAC for the past two years. A brief description of the roles for Chair and Vice Chair were each described to the committee.

The Chair will review agenda with staff ahead of distribution for recommendations on any items to be added and to facilitate the meeting.

Ms. Turrey welcomed nominations from the committee.

Eydie Tacata nominated Mona Ibrahim for Chair and Steven Schmitz for Vice Chair. The committee unanimously approved each nomination.

4. Public Comment

None.

5. Funding Programs

5.1. Sales Tax measure

Suzanne Smith presented on the sales tax measure for transportation. This kicks off the discussion of the content of the new sales tax measure that would reauthorize the existing Measure M.

Measure M expires in 2024 and the SCTA Board of Directors has expressed a desire to go to the ballot in November 2020.

The measure reauthorization is also aligned with the CTP Call for Projects. This Call was issued last year, and SCTA requested project sponsors to identify their top ten priority projects for each jurisdiction for the potential sales tax measure. Transit operators were asked for their top five projects.

The Ad Hoc committee has met and spoke about the strawman proposal presented. This will be discussed further at the February Board of Directors meeting and throughout the next three months.

Ms. Smith acknowledged there is apprehension in between wanting all the details and having this expenditure plan “fully baked.” This strawman proposal is the Ad Hoc first round with what they think the split of the funding would be.

The Ad Hoc has worked form a viewpoint to double the funding for road maintenance, bus service, and bicycle projects. This is reflected in the packet provided to the committee.
Additionally, SMART is not a specially called out in the measure.

Ms. Smith described the approach of this strawman proposal as including two categories, or buckets, of projects: Improve Transportation and Connect Communities.

The strawman proposal also considers a 1% off the top for administration and if approved would set to begin April 2021.

Ms. Smith further spoke on the overlap of Measure M and the related commitments that must be met, such as debt service, existing contracts, etc. These would come off the top as well.

Furthermore, the Ad Hoc is also proposing a 15% match for all projects across the board. In the current measure, the bicycle program does not require a match, and the LSP requires a 50% match.

Additionally, the 15% match is not a new concept as bicycle projects in the current measure have generally had a 15% match.

The Ad Hoc is recommending a quarter-cent tax, and that the measure be in place “until removed by voters.”

JP Harries asked about other measures to be placed on the ballot.

Ms. Smith responded there will be the fire tax measure in March and the cities and county are considering a sales tax for mental health services in the November.

Ms. Smith also noted this is part of the existing measure; voters are not being asked for an increase in taxes, just a continuation.

Ms. Smith further spoke on regional measures, such as FASTER, and on the comments from the advisory committees.

Eydie Tacata commented on the bikeways category, suggesting to include pedestrian improvements or “Build new pathways.”

Ms. Smith responded that Staff are looking to give this category flexibility with the idea of the bicycle program and complete corridors projects to have funding bicycle and pedestrian improvements.

5.2. TDA

Dana Turrey announced the preliminary figures are available for the FY20/21 funding. The final numbers will be available after MTC adopts their fund estimate.

5.3. TDA3/TFCA

Dana Turrey spoke on the quarterly report for the TDA and TFCA program. This is as of the end of Q2, 2020.

Ms. Turrey noted the Windsor Foss Creek project has been cancelled and the funding will roll into the FY 21 Call for Projects.

6. MTC Regional Bike Share

6.1. Recommendation Booklet

Dana Turrey announced MTC conducted research on the best practices for collecting and storing data related to bicycle and pedestrian counts. MTC came up with a recommendation booklet and technical appendices.

The booklet, appendices and PowerPoint were provided to the committee for their interest and review.

Comments are requested and are due to MTC by the end of the month.

6.2. Appendices

Discussed concurrently with Item 6.1.

6.3. PowerPoint
Discussed concurrently with Item 6.1.

7. Roundtable updates – Discussion

City of Healdsburg
Bobby Boinski announced the City of Healdsburg is looking at bicycles for city staff to use.

City of Rohnert Park
Eydie Tacata spoke on pathways in Rohnert Park and the Council’s wish to maintain bicycle pathways.

Sonoma County
Joe Morgan, citizen representative, commented on the Class 1 bicycle path on Arnold Drive and the County will be looking at the feasibility for a Class 2 lane or a Class 1 pathway.

Sonoma County Bicycle Coalition
Eris Weaver reminded the committee of the upcoming deadlines for the American League of Bicyclists and League of Bicycle Friendly Businesses.

Ms. Weaver further spoke on collaborations with YMCA bike rides, Santa Rosa City Schools recently adopted a resolution in support of Safe Routes to School, and a Smart Cycling class scheduled for March 22.

Sonoma County Transit
Steven Schmitz reported on a Caltrans D4 Pedestrian Advisory Committee vacancy.

8. Vision Zero Update
Tanya Narath updated the committee on Vision Zero. An RFP has been released for consultants for the technical piece on the data dashboard.

As far as planning, the next Vision Zero advisory committee meeting is aimed for early March and a webinar on Vision Zero took place last week. The link to the recorded webinar will be available on the CTP webpage soon.

9. Bike Share Updates
Dana Turrey announced the terms in the agreement was reached with the vendor. Once the contract is approved, then staff can begin program planning.

Staff will be meeting with the jurisdictions on Thursday to talk through the process envisioned.

Steven Schmitz asked when would the bicycles be available.

Ms. Turrey responded that each city will need to approve an operations resolution, and planning and siting will need to be complete. We do not have a launch date at this time.

10. Upcoming Active Transportation Grants and Events
Provided for the committee’s interest.

11. Other Business/Comments/Announcements
Eris Weaver announced the Bike Link lockers will now be able to be accessed with a Clipper card.

12. Adjourn
The committee adjourned at 3:10 p.m.
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**Contact:** Ben Kageyama

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