Local Roadway Safety Plan (LRSP) Funding Request

What is an LRSP?

Federal regulations require each State has a Strategic Highway Safety Plan (SHSP). An SHSP is a statewide data-driven traffic safety plan that coordinates the efforts of a wide range of organizations to reduce traffic accident fatalities and serious injuries on all public roads. In coordination with federal, state, local and private sector safety stakeholders, the SHSP establishes goals, objectives, and emphasis (or challenge) areas. The SHSP address the 4Es of traffic safety: Engineering, Enforcement, Education, and Emergency Services.

While the SHSP is used as a statewide approach for improving roadway safety, A Local Road Safety Plan (LRSP) can be a means for providing local and rural road owners with an opportunity to address unique highway safety needs in their jurisdictions while contributing to the success of the SHSP. The process of preparing an LRSP creates a framework to systematically identify and analyze safety problems and recommend safety improvements. Preparing an LRSP facilitates the development of local agency partnerships and collaboration, resulting in a prioritized list of improvements and actions that can demonstrate a defined need and contribute to the statewide plan. The LRSP offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges.

An LRSP provides a framework for organizing stakeholders to identify, analyze, and prioritize roadway safety improvements on local roads. The process of developing an LRSP can be tailored to local protocols, needs, and issues. For more information regarding the LRSP, please visit the HSIP program's LRSP/SSARP web page.

In the future HSIP Calls-for-Projects, an LRSP (or its equivalent such as Systemic Safety Analysis Report (SSAR) or Vision Zero Action Plan) will be preferred or required for an agency to be eligible to apply for federal HSIP funds:

- HSIP Cycle 10 (around April 2020): an LRSP (or its equivalent) will be highly recommended but not required for an agency to apply;
- HSIP Cycle 11 (around April 2022) and on: an LRSP (or its equivalent) will be required for an agency to be eligible to apply.

Notes/Instructions:

1) The LRSP may cover one local agency or multiple ones.

2) If the LRSP is to cover multiple local agencies, enter the lead agency as the applicant. Once the LRSP has been completed, the agencies covered by the LRSP are all considered to have met the above LRSP requirement for applying for the HSIP funding.

3) The maximum State funds per application is $72,000.

4) State funds are awarded to the applicants on a "first come first serve" basis. There is no application deadline. Caltrans will continue to accept applications as long as the funding is still available.

5) The agencies who received the Systemic Safety Analysis Report Program (SSARP) funds in 2016 or 2017 are not the priorities currently. Applications from these agencies will be considered after January 1, 2020 if there are remaining funds.

6) After funding is awarded and allocation, the applicant must complete the LRSP within three (3) years. After completion, the LRSP is expected to be updated/validated at least every five (5) years.

7) Adobe Acrobat Reader DC is required to complete the application form. You may download it for free here.

8) Please submit the application with **digital signature** to HSIPDoNotReply@dot.ca.gov with cc to the District Local Assistance Engineer (DLAE) . You may submit a scanned copy together with the original completed form if the digital signing does not work for some reason. You will receive a submittal confirmation email within two business days of the submittal.

9) For more information, please visit the HSIP program's LRSP/SSARP web page.

Local Roadway Safety Plan (LRSP) Funding Request Form

Date:	01/02/2020
Applicant:	City of Cotati
County:	Sonoma
Caltrans District:	4

Contact Information

Name:	Jon Caldwell	Title:	Civil Engineer
Email:	jcaldwell@cotaticity.org	Phone Number:	(707) 665-4238
Address:	201 West Sierra Avenue, Cotati, CA 94931		

General Information and Funding

Agency to be covered by the LRSP: (List all agencies if multiple)	City of Cotati
Population of the above agency(s):	7,479
Public Road Centerline Miles of the above agency(s):	23
Total Cost of the LRSP:	$ 80,000
State Funds Requested: (max. 90% of the Total Cost and no more than $72,000)	$ 72,000
Local Funds (min. 10% of the Total Cost):	$ 8,000

1. Describe the scope of work the LRSP is expected to accomplish (max 1,200 characters. Use next page if needed).

The Local Roadway Safety Plan (LRSP) will enable the City of Cotati to develop a comprehensive approach to identifying key safety issues and developing and implementing strategies to address these issues. The scope will include an analysis of the collision history throughout the City based on the SWITRS database and local data sources, consideration of other City plans and policies, consultation with community stakeholders, assessments of key locations, and collection of additional data to identify primary collision factors and emphasis areas. The LRSP will focus on addressing safety issues at hot spots as well as a proactive approach to addressing citywide issues through the systemic application of countermeasures.

The final Plan will include strategies based on the 4 Es – engineering, education, encouragement, and emergency services. Strategies will be prioritized and roles and responsibilities identified for implementation of projects and programs. The Plan will be evaluated and updated on a regular basis to ensure that priorities respond to progress in implementing Plan strategies. In adopting this approach, the City will be able to focus on addressing the most urgent priorities going forward.

2. Please enter here if you would like to provide any additional information or if you have comments.

Based on the City's experience to date, our scope will include an evaluation of the conditions at key intersections, particularly along the major thoroughfares and within the downtown area. Issues that have been identified as particular concerns are speeding and cut-through traffic, which will require further investigation as part of the analysis.

In addition to the data analysis, consultation with community stakeholders will be a critical element of the LRSP and the identification of the emphasis areas. Stakeholders will include public agencies with transportation-related and emergency services responsibilities as well as representatives of stakeholder groups and the general public. Input will be sought from stakeholders early in the process as part of initial data gathering, but they will also be consulted throughout the planning process as potential countermeasures are identified and evaluated. Stakeholders will include, but not be limited to:

- Sonoma County Transportation Authority
- Sonoma-Marin Area Rail Transit (SMART)
- Sonoma County Transit
- Cotati Police Department
- Rancho Adobe Fire District
- Cotati-Rohnert Park Unified School District
- Cotati Chamber of Commerce
- Sonoma State University
- Sonoma County Bicycle Coalition
- Caltrans
- Sonoma County Department of Health Services
- Local community leaders

Signature

Name: Jon Caldwell

Title: Civil Engineer

Signature*: Jon Caldwell

Digitally signed by Jon Caldwell
DN: cn=Jon Caldwell, o=City of Cotati, ou, email=jcaldwell@cotaticity.org, c=US
Date: 2020.01.02 16:32:51 -08'00'

Date: 01/02/2020

**Click on the signature box to sign digitally. If not working, submit a scanned copy with signature AND the original completed form.*